



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
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**MINUTES OF THE PRE-BIDDING CONFERENCE  
SUPPLY, DELIVERY AND INSTALLATION OF COUNTER LABORATORY  
BENCH AND EQUIPMENT**

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice-Chair, BAC for Goods and Consulting Services
Rosalie A. Pelle	- Member, BAC for Goods and Consulting Services
Edwina O. Roderos	- Member, BAC for Goods and Consulting Services
Noel A. Sedigo	- Member, BAC for Goods and Consulting Services
Orlando B. Delos Reyes	- TWG Chair, Office and other Supplies and Lab. Equipt.
Rene B. Betonio	} - TWG Members, Office and other Supplies and Lab. Equipt.
Evangelina B. Mora	
Mark Cacho	- Representative, Drake
Johaán Orillanes	- Representative, Mt. Zion
Allyssa Aguilana	- Representative, Mt. Zion
Daniel Leo Batalan	- Representative, Elasco Int'l. Corp
Timothy Jireh S. Joson	- Representative, Fil Anaserve
Vicente Vasquez	- Representative, Pro-Maintech Consultancy Inc.
Jenalyn Collado	- Representative, Pro-Maintech Consultancy Inc.
Angie Ramos	- Representative, Harnwell Chem. Corp.
Vida Gerlyn L. Marges	- Representative, ITS Science Phils.
Beth Mora	- Representative, LabTraders, Inc.
Ace Gabay	- Representative, Jordal Medical System
Elizabeth Gabillete	- Representative, Levins International Corp.
Regine Sister	- Representative, Dakila Trading Corp.
Princess Grace U. Santos	- Representative, Dakila Trading Corp.
Jhonas J. Abril	- Representative, Gritit Lab Furniture & Equipt. Corp.
Keith Piedad	- End-User, Research Center
Preciosa G. Eraña	- Chair, BAC Secretariat
Camille Joy V. Capupus	- Member, BAC Secretariat

The pre-bidding conference for the Supply, Delivery and Installation of Counter Laboratory Bench and Equipment was held at SL Lasap Hall, Admin. Bldg. was called to order at 2:30pm of January 23, 2020, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidders and their representatives.

The Chair introduced the BAC Members, members of the Technical Working Group and the members of the BAC Secretariat were also introduced. Twelve (12) prospective bidders attended the pre-bidding conference.


The Chair emphasized and clarified the following points:

- ABC of the project is One Million Five Hundred Twenty Two Pesos only (₱ 1,522,000.00).
- Per Item bid.
- Changes in the specifications and drawings will be included in the Bid Bulletin.
- Delivery period is 45 days.
- Site inspection is required for the installation.
- Follow the checklist of requirements issued.
- For packaging of the bids, it is recommended to use tab/ear tags for proper labeling and easier identification of attached documents.

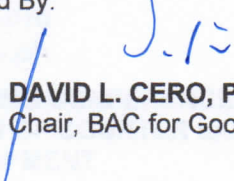
The Chair announced that the bidding conference will be on February 6, 2020 at 2:00pm to be held at SL Lasap Hall, Admin. Bldg., Cavite State University, Indang, Cavite. He reminded the prospective bidders to submit all bidding documents on or before **12:00noon**, February 6, 2020 to the BAC Secretariat at Supply/BAC Office at Cvsu Admin Building. Late bids will not be accepted.

There having no more remaining topics for discussion the pre-bid conference was adjourned at 2:50pm.

Prepared by:

  
**PRECIOSA G. ERAÑA**  
 Chair, BAC Secretariat

Attested By:

  
**DAVID L. CERO, Ph. D.**  
 Chair, BAC for Goods and Consulting services

Mark Coche	Representative, Drain
Johan Cull	Representative, Mc. Tool
Myles Academy	Representative, Mt. Pan
Daniel Lee Houston	Representative, Blayne Int'l Corp
Timothy James Justice	Representative, FI Americas
Vincent Chian	Representative, Pro-Maintenance Construction, Inc.
Jerald Pina	Representative, Pro-Maintenance Construction, Inc.
Angie Garcia	Representative, National Chem. Corp
MCS Carbon Mergers	Representative, ITS Science Phila
Bernie	Representative, Lab-Tecno, Inc.
Ash Daley	Representative, Jordan Woods Brown
Erin Smith	Representative, L&L International Corp
David Smith	Representative, D&L International Corp
Ernesto Lopez Santos	Representative, Global Mining Corp
James J. Smith	Representative, Green Lab Solutions & Supply, Corp.
Kathryn Smith	Smelter, Research Center
Isabelle G. Smith	Corp, BAC Secretariat
Cynthia V. Smith	Smelter, BAC Secretariat

The pre-bid conference for the Supply, Delivery and installation of scientific laboratory bench and equipment was held on January 22, 2020 at the BAC Office of David L. Cero. The BAC chair moderated the activities of the pre-bid conference and their representative.

The Chair introduced the BAC members, members of the Technical Advisory Group and the members of the BAC Secretariat. Chair also welcomed the representatives of the prospective bidders and the BAC members.

- The Chair announced the following agenda items:
  - 1. APC of the project as the subject of the BAC Office, the BAC Secretariat and the BAC members.
  - 2. The BAC Office.
  - 3. Changes in the specifications and drawings will be provided in the bid subject.
  - 4. Bidding period is 45 days.
  - 5. The BAC Secretariat is responsible for the bid subject.
  - 6. Bidding period is 45 days.
  - 7. The BAC Secretariat is responsible for the bid subject.
  - 8. The BAC Secretariat is responsible for the bid subject.
  - 9. The BAC Secretariat is responsible for the bid subject.
  - 10. The BAC Secretariat is responsible for the bid subject.

The Chair announced that the pre-bid conference will be held on February 10, 2020 at 2:00pm at the BAC Office of David L. Cero. The BAC Secretariat is responsible for the bid subject and the BAC members. The BAC Secretariat is responsible for the bid subject and the BAC members.