



CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

☎ (046) 415-0010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

REQUEST FOR QUOTATION

Supply and Delivery of Office Equipment for Internal Audit Office

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **"Supply and Delivery of Office Equipment for Internal Audit Office"** with an Approved Budget for the Contract (ABC) of **Seventy-Five Thousand Four Hundred Forty-Six Pesos Only (PhP 75,446.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Aircondition Unit, 2HP, Window-Type, Inverter, with Remote, with installation (inclusive of all the necessary materials needed for the installation)	42,946.00	42,946.00
2.	1	unit	Scanner <ul style="list-style-type: none">• Media Handling: Automatic Document Feeder• Scan Modes: Color, Grayscale, Monochrome• Daily Duty Cycle : at least 4,000 pages• ADF Sheet Capacity: at least 50 sheets• Optical Resolution: at least 600 dpi• Simplex and Duplex Scanning	32,500.00	32,500.00
TOTAL AMOUNT					75,446.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before **5:00 PM of February 3, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services