



**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**

Indang, Cavite, Philippines

☎ (046) 415-0010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

**REQUEST FOR QUOTATION**  
**Supply and Delivery of Various Office Supplies and Equipment for**  
**College of Arts and Sciences**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **"Supply and Delivery of Various Office Supplies and Equipment for College of Arts and Sciences"** with an Approved Budget for the Contract (ABC) of **Sixty Two Thousand Five Hundred Pesos Only (PhP 62,500.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	6	boxes	Registration Forms, 2-ply carbonized, computer paper with logo, 8.5" x 11"	2,800.00	16,800.00
2.	2	units	Printer, multifunction, with continuous ink system	8,000.00	16,000.00
3.	1	Set	Coffee Table, 4-seater with chairs	10,000.00	10,000.00
4.	30	bottles	Dishwashing Liquid, 1000mL	100.00	3,000.00
5.	100	pcs	Doormat, cotton	25.00	2,500.00
6.	20	packs	Garbage Bag, L, transparent, 100's/pack	350.00	7,000.00
7.	20	packs	Garbage Bag, medium, transparent, 100's/pack	300.00	6,000.00
8.	40	pcs	Scotch Brite, with foam	30.00	1,200.00
<b>TOTAL AMOUNT</b>					<b>62,500.00</b>

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 4, 2020.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
BAC Secretary, Goods and Services

Type- wooden

color- Light Brown

Shape- rectangle  $L = 43.11''$   $W = 27.4''$

Top- with glass

Chairs- with foam

