



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
www.cvsu.edu.ph

**REQUEST FOR QUOTATION**  
**Photo and Video Package for CvSU Foundation Day**

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **"Photo and Video Package for CvSU Foundation Day"** with an Approved Budget for the Contract (ABC) of **One Hundred Thousand Pesos Only (PhP 100,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit | Description  | Unit Cost  | Total Cost |
|----------|----------|------|--|------------|------------|
| 1.       | 1        | lot  | Photo and Video Package for CvSU Foundation Day<br>A. Studio Pictorial of Awardees and Retirees <ul style="list-style-type: none"><li>• 10 x 12 print with flash to glass frame</li><li>• 4 wallet size</li><li>• 5R photo during awarding ceremony at stage</li><li>• Free hair, make-up and attire</li><li>• Soft copies of all photos</li></ul> B. Photo and Video Coverage <ul style="list-style-type: none"><li>• 100pcs printed 5R selected photos of events</li><li>• Soft copy of all captured photo</li><li>• Video copy of Foundation Day in DVD format</li><li>• Raw file stored in USB (photos and video)</li><li>• 1 edited video in DVD format with livefeed video and online livestream</li></ul> C. 1 Unit Video Wall/LED Wall 9 x 12 for Livefeed Video | 100,000.00 | 100,000.00 |

| Item No.            | Quantity | Unit | Description  | Unit Cost | Total Cost        |
|---------------------|----------|------|--|-----------|-------------------|
|                     |          |      | D. Tarpaulin for all awardees and retirees and stage decoration <ul style="list-style-type: none"> <li>• Lay-out and printing of 10ft x 20ft tarpaulin of awardees and retirees photo for posting</li> <li>• Lay-out and printing of 11 x 22.5 tarpaulin for stage decoration</li> </ul> E. Photobooth for one (1) day event |           |                   |
| <b>TOTAL AMOUNT</b> |          |      |  |           | <b>100,000.00</b> |

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before 5:00 PM of March 2, 2020.

Address : Supply Office, Administration Building  
 Cavite State University  
 Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
 BAC Secretary, Goods and Services