



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines

☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

REQUEST FOR QUOTATION

Supply and Delivery of Various Office Supplies and Equipment for CvSU

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Various Office Supplies and Equipment for CvSU”** with an Approved Budget for the Contract (ABC) of **Sixty-Nine Thousand Three Hundred Eighty Pesos Only (PhP 69,380.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Single Sofa	5,000.00	5,000.00
2.	8	pcs	Acrylic Brochure Holder, 4.5 x 8.5	275.00	2,200.00
3.	4	pcs	Acrylic Brochure Holder, 4 x 7, 2 layers	350.00	1,400.00
4.	2	pcs	Acrylic Brochure Holder, 4 x 7, single	200.00	400.00
5.	500	pcs	ID Case, A2	4.00	2,000.00
6.	15	packs	Specialty Board, 180gsm, vellum white	22.00	330.00
7.	200	pcs	Ballpen, super smooth, 0.7	15.00	3,000.00
8.	1,500	pcs	Folder, long, white	5.00	7,500.00
9.	100	pcs	Folder, A4M	5.00	500.00
10.	100	pcs	Sign Pen, 0.7, black	70.00	7,000.00
11.	100	pcs	Sign Pen, 0.7, blue	70.00	7,000.00
12.	50	bottles	Bleaching Solution, 900mL	75.00	3,750.00
13.	20	bottles	Insecticide, aerosol type, multi-insect killer, 500mL	370.00	7,400.00
14.	500	pcs	ID Case, B4	10.00	5,000.00
15.	1	unit	Buzzer	900.00	900.00
16.	1	unit	Wireless Phone	2,000.00	2,000.00
17.	4	pcs	Mini Dater (Received)	400.00	1,600.00
18.	1	pc	Paid Date	400.00	400.00
19.	5	pcs	Flash Drive, 32GB	800.00	4,000.00
20.	1	unit	External Hard Drive, 1TB, 2.5" HDD, USB 3.0	3,000.00	3,000.00
21.	2	unit	Bulletin Board, cork board, 3' x 5'	1,500.00	3,000.00
22.	2	unit	Bulletin Board, cork board, 2' x 4'	1,000.00	2,000.00
TOTAL AMOUNT					69,380.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before 5:00 PM of February 21, 2020.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services