



CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
☎ (046) 415-0010 / 📠 (046) 4150-0013 loc 203
www.cvsu.edu.ph

REQUEST FOR QUOTATION
Supply and Delivery of Office Equipment for CON

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Office Equipment for CON”** with an Approved Budget for the Contract (ABC) of **One Hundred Thousand Pesos Only (PhP 100,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	units	Document Scanner <ul style="list-style-type: none">• Sensor Type: Automatic Document Feeder (ADF)• Scanning Modes: Simplex/Duplex, Color/Grayscale/Monochrome• Document Size (Minimum/Maximum/Long Paper Scanning): 216mm x 355.6mm (8.5" x 14")/(Landscape/Portrait)/(8.5" x 220")• Scanning Speed: Simplex – at least 40 ppm; Duplex – at least 80 ipm• Paper Chute Capacity: at least 80 sheets• Interface: USB 2.0/USB 1.1• Included Items: Software/Drivers, ADF Paper Chute, AC Cable, AC Adapter, USB Cable, Setup DVD-ROM	50,000.00	100,000.00
TOTAL AMOUNT					100,000.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 30, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services