



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
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REQUEST FOR QUOTATION
Supply and Delivery of Non-Accountable Forms for CvSU Silang Campus

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project "**Supply and Delivery of Non-Accountable Forms for CvSU Silang Campus**" with an Approved Budget for the Contract (ABC) of **Eighty-Five Thousand Five Hundred Pesos Only (PhP 85,500.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	50	boxes	Continuous Form, with CvSU Logo, 8.5" x 11", 3-ply	810.00	40,500.00
2.	2,000	pcs	Student Medical Record Form, board, 8.5" x 11"	10.00	20,000.00
3.	2,000	pcs	TOR Board, sheeted with microtext and letterhead	10.00	20,000.00
4.	4,000	pcs	Validation Sticker, sticker paper, white, A4, 0.1mm thickness	1.25	5,000.00
TOTAL AMOUNT					85,500.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before **5:00 PM of July 13, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services