



CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

☎ (046) 415-0010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

REQUEST FOR QUOTATION

Supply and Delivery of Various Office Supplies for University Library

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Various Office Supplies for University Library”** with an Approved Budget for the Contract (ABC) of **Sixty-Two Thousand Pesos Only (PhP 62,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	50	pcs	Card Case, legal, 8 ½” x 13”	120.00	6,000.00
2.	50	pcs	Card Case, letter, 8 ½” x 11”	100.00	5,000.00
3.	30	pcs	Plastic Storage Container, big, with wheels and snap lock, clear, box, 70 – 80 liters capacity, stackable	1,500.00	45,000.00
4.	15	pcs	Frame, t-shape, acrylic, free standing, clear, 8” x 10”	300.00	4,500.00
5.	10	pcs	Twine Rope, plastic, black, 1kilo	150.00	1,500.00
TOTAL AMOUNT					62,000.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 20, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services