



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

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REQUEST FOR QUOTATION
Supply and Delivery of Various Supplies, Materials and Equipment
for OVPRE-IP-TBM SUSTAIN PROJECT

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for OVPRE-IP-TBM SUSTAIN PROJECT”** with an Approved Budget for the Contract (ABC) of **Seventy-Three Thousand Seven Hundred Forty-Four Pesos and 04/100 Only (PhP 73,744.04)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	4	boxes	Acetate, transparency film, A4	275.00	1,100.00
2.	20	pcs	Ballpen, black	5.00	100.00
3.	20	pcs	Ballpen, blue	5.00	100.00
4.	8	packs	Battery, AA, 2's/pack, HD	62.00	496.00
5.	20	pcs	Certificate Holder, A4, clear plastic	26.00	520.00
6.	20	pcs	Certificate Holder, A4, clear plastic with board	35.00	700.00
7.	10	pcs	Eraser, dust-free, big	20.00	200.00
8.	2	pcs	Eraser, felt, for whiteboard/blackboards	10.00	20.00
9.	10	pcs	Fluorescent Marker, assorted color	25.00	250.00
10.	5	bottles	Glue, multi-purpose, 130g	39.00	195.00
11.	2	packs	Laminating Film, 8.5" x 11", 125mic	600.00	1,200.00
12.	2	packs	Laminating Film, 8.5" x 11", 250mic	900.00	1,800.00
13.	2	packs	Laminating Film, A4, 125mic	600.00	1,200.00
14.	2	packs	Laminating Film, A4, 250mic	1,000.00	2,000.00
15.	2	pcs	Marking Pen, permanent, broad, black	32.00	64.00
16.	2	pcs	Marking Pen, permanent, broad, blue	32.00	64.00
17.	2	pcs	Marking Pen, permanent, fine, black	32.00	64.00
18.	2	pcs	Marking Pen, permanent, fine, blue	32.00	64.00
19.	4	pcs	Marking Pen, whiteboard, felt tip, bullet type, black	11.86	47.44
20.	4	pcs	Marking Pen, whiteboard, felt tip, bullet type, blue	11.86	47.44
21.	1	pc	Padding Glue, 1kg, red	230.00	230.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
22.	4	boxes	Pencil, #2, 12's/box	68.00	272.00
23.	20	pcs	Sign Pen, black, 0.5	20.00	400.00
24.	20	pcs	Sign Pen, blue, 0.5	20.00	400.00
25.	20	boxes	Staple Wire, Std., No. 35	25.00	500.00
26.	10	rolls	Tape, double adhesive, 1"	25.00	250.00
27.	20	rolls	Tape, transparent, 24mm (±1mm)	10.09	201.80
28.	1	roll	Tape, magic, 1"	228.00	228.00
29.	35	reams	Copy Paper, A4, 80gsm	220.00	7,700.00
30.	4	packs	Photo Paper, glossy, 20pcs/pack, 200gsm	80.00	320.00
31.	5	packs	Specialty Board, 10's/pack, 180gsm, cream, A4	35.00	175.00
32.	5	packs	Specialty Board, 10's/pack, 180gsm, white, A4	35.00	175.00
33.	5	packs	Specialty Board, 10's/pack, 180gsm, vellume, A4	35.00	175.00
34.	20	packs	Specialty Board, 10's/pack, 200gsm, cream, A4	25.00	500.00
35.	20	packs	Specialty Board, 10's/pack, 200gsm, white, A4	25.00	500.00
36.	10	packs	Specialty Board, 10's/pack, 200gsm, vellum, A4	25.00	250.00
37.	5	packs	Specialty Board, 10's/pack, 200gsm, cream, long	25.00	125.00
38.	3	packs	Specialty Paper, 10's/pack, white, A4	32.00	96.00
39.	3	packs	Specialty Paper, 10's/pack, cream, A4	32.00	96.00
40.	3	packs	Sticker Paper, glossy 10's/pack, A4	60.00	180.00
41.	10	pcs	Sticky Note Pad, yellow, 3" x 3"	57.00	570.00
42.	10	packs	Index Tab Flags, transparent film, arrow shape, assorted colors	35.00	350.00
43.	15	pcs	Arch File, 2-hole, portrait, A4	300.00	4,500.00
44.	20	pcs	Brown Envelope, for legal size document	1.25	25.00
45.	5	pcs	Clearbook, short, refillable, plastic	30.00	150.00
46.	5	pcs	Clearbook, long, refillable, plastic	45.00	225.00
47.	10	pcs	Envelope, expanding, green, legal size	15.00	150.00
48.	1	box	Folder, pressboard, plain, 50's/box, long, green	475.00	475.00
49.	25	pcs	Folder, pressboard, plain, A4, green	10.00	250.00
50.	25	pcs	Folder, tagboard, A4, white	4.00	100.00
51.	25	bottles	Epson Ink Cart, C13T664100 (T6641) UV Dye, black	300.00	7,500.00
52.	10	bottles	Epson Ink Cart, C13T664200 (T6642) UV Dye, cyan	300.00	3,000.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
53.	10	bottles	Epson Ink Cart, C13T664300 (T6643) UV Dye, magenta	300.00	3,000.00
54.	10	bottles	Epson Ink Cart, C13T664400 (T6644) UV Dye, yellow	300.00	3,000.00
55.	25	bottles	EPSON L3110, 003, black	300.00	7,500.00
56.	10	bottles	EPSON L3110, 003, cyan	300.00	3,000.00
57.	10	bottles	EPSON L3110, 003, magenta	300.00	3,000.00
58.	10	bottles	EPSON L3110, 003, yellow	300.00	3,000.00
59.	5	pcs	Stapler, HD, with remover, #35	240.00	1,200.00
60.	1	unit	Laminating Machine	3,500.00	3,500.00
61.	2	units	External Hard Drive, 1TB	3,000.00	6,000.00
62.	6	pairs	Scissors, symmetrical, blade length: 65mm min.	40.56	243.36
TOTAL AMOUNT					73,744.04

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before **5:00 PM of July 20, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services