



CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
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INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Supplies and Equipment
for Department of Economics – CEMDS

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for Department of Economics – CEMDS”** with an Approved Budget for the Contract (ABC) of **Fifty-One Thousand Five Hundred Forty-Six Pesos Only (PhP 51,546.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Desktop Computer • Processor: 17 • Memory: 8GB RAM • Storage: 512GB SSD + 1TB HDD • Optical Drive: 16x DVD Writer SATA • Monitor: 21.5" Display, Full HD • Video Card: 2GB video card min. • Connectivity: Integrated 10/100/1000 GbE LAN, 802.11a/b/g/h/ac (1 x 1) Wifi and Bluetooth 402 Combo, 3-in-1 Media Card Reader • Operating System: Windows 10 • With USB Wired Full-Sized Keyboard and Optical Mouse with Pad • Operating System: Windows 10	39,208.00	39,208.00
2.	1	unit	External Hard Drive, 1TB 2.5" HDD USB3.0	2,714.00	2,714.00
3.	1	unit	Printer, 3-in-1, with continuous ink system	7,600.00	7,600.00
4.	5	bottles	Ink, black (compatible to the request printer)	254.00	1,274.00
5.	5	reams	Bond Paper, A4, 70gsm	150.00	750.00
TOTAL AMOUNT					51,546.00

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of August 26, 2020**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services