



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Office Supplies and Materials for University Library

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **"Supply and Delivery of Various Office Supplies and Materials for University Library"** with an Approved Budget for the Contract (ABC) of **Two Hundred Eleven Thousand One Hundred Eighty-Nine Pesos and 90/100 Only (PhP 211,189.90)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.


Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	30	pcs	Ballpen, black	5.00	150.00
2.	4	packs	Battery, AA, 2's/pack, HD	70.00	280.00
3.	4	packs	Battery, AAA, 2's/pack, HD	70.00	280.00
4.	100	packs	Card Catalog, 3" x 5", 100's/pack, index card	20.00	2,000.00
5.	400	pcs	CD-RW, with case	42.00	16,800.00
6.	10	packs	Laminating Film, A4, 250 mic	1,200.00	12,000.00
7.	3	boxes	Pencil, #2, 12's/box	80.00	240.00
8.	11	pcs	Sign Pen, black, 1.0	62.00	682.00
9.	10	pcs	Sign Pen, blue, 1.0	62.00	620.00
10.	10	rolls	Tape, double adhesive, 1"	25.00	250.00
11.	5	pads	Sticky Note Pad, yellow, 1.5" x 2"	28.00	140.00
12.	15	packs	Sticker Paper, matte, 10's/pack, long, yellow	50.00	750.00
13.	20	packs	Specialty Board, 10's/pack, 220gsm, cream, A4	40.00	800.00
14.	5	packs	Specialty Board, 10's/pack, 220gsm, white, A4	40.00	200.00
15.	2	packs	Photo Paper, glossy, 20's/pack, 180gsm, long	120.00	240.00
16.	2	packs	Photo Paper, matte, 20's/pack, 180gsm, long	120.00	240.00
17.	50	rolls	Tape, double adhesive, ½"	25.00	1,250.00
18.	10	reams	Paper, multicopy, 80gsm, size: 210mm x 297mm	150.00	1,500.00
19.	4	pcs	US Folder, A4, white	125.00	500.00
20.	2	pcs	Toner for Develop Ineo 185	3,500.00	7,000.00
21.	2	pcs	HP Imaging Drum CE2144A	2,000.00	4,000.00
22.	10	bottles	EPSON Ink, 003, black	300.00	3,000.00
23.	5	bottles	EPSON Ink, 003, yellow	300.00	1,500.00
24.	5	bottles	EPSON Ink, 003, magenta	300.00	1,500.00
25.	5	bottles	EPSON Ink, 003, cyan	300.00	1,500.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
26.	5	bottles	Brother Ink, BT6000 BK, black	400.00	2,000.00
27.	4	bottles	Brother Ink, BT6000 C, cyan	400.00	1,600.00
28.	4	bottles	Brother Ink, BT6000 M, magenta	400.00	1,600.00
29.	4	bottles	Brother Ink, BT6000 Y, yellow	400.00	1,600.00
30.	30	bottles	Stamp Pad Ink, purple	100.00	3,000.00
31.	4	pcs	Stapler, HD, with remover, #35	110.00	440.00
32.	10	pcs	Date Stamp, ordinary, rubber	200.00	2,000.00
33.	2	pcs	Number Stamp, rubber, 5-digit	200.00	400.00
34.	4	sets	Rechargeable Battery, AAA	200.00	800.00
35.	4	sets	Rechargeable Battery, AA	200.00	800.00
36.	1	set	Charger for AA Rechargeable Battery	1,000.00	1,000.00
37.	1	set	Charger for AAA Rechargeable Battery	1,000.00	1,000.00
38.	5	sets	Tornado Mop, big	1,300.00	6,500.00
39.	1	pc	Detergent Powder, 1kg	142.90	142.90
40.	80	pcs	Albatross, small	23.00	1,840.00
41.	6	dozens	Bathroom Tissue, coreless, plain	150.00	900.00
42.	50	pcs	Bleaching Solution, 1L	40.00	2,000.00
43.	10	pcs	Detergent Bar, 4-in-a-bar	23.00	230.00
44.	5	pcs	Dipper	25.00	125.00
45.	12	bottles	Dishwashing Liquid, 1000MI	100.00	1,200.00
46.	30	pcs	Doormat, cotton	25.00	750.00
47.	6	pcs	Doormat, rubber	40.00	240.00
48.	10	bottles	Fabric Conditioner, 500MI	100.00	1,000.00
49.	2	packs	Garbage Bag, XL, transparent, 100's/pack	400.00	800.00
50.	2	packs	Garbage Bag, L, transparent, 100's/pack	350.00	1,050.00
51.	3	packs	Garbage Bag, medium, transparent, 100's/pack	300.00	900.00
52.	20	bottles	Glass Cleaner	200.00	4,000.00
53.	10	bottles	Muriatic Acid	45.00	450.00
54.	10	bottles	Hand Sanitizer	600.00	6,000.00
55.	1	pc	Doormat, rubber, large (610mm x 914mm), black	3,000.00	3,000.00
56.	2	sets	Disinfecting Foot Mat with Tray	2,000.00	4,000.00
57.	12	pcs	Rubber Gloves, for cleaning, HD	200.00	2,400.00
58.	10	pcs	UV Germicidal Light Disinfection Lamp or UV Sterilization Lamp Table, 65W Ultraviolet UVC Ozone Disinfection	10,000.00	100,000.00
TOTAL AMOUNT					211,189.90

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below on or before 5:00 PM of September 10, 2020.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services