



CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

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INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Supplies and Equipment
for the Information Center at Agri-Eco Tourism Park


1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for the Information Center at Agri-Eco Tourism Park”** with an Approved Budget for the Contract (ABC) of **Eighty-Seven Thousand One Hundred Eighty-Eight Pesos and 50/100 Only (PhP 87,188.50)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Desktop Computer <ul style="list-style-type: none"> • Processor: 17 • Memory: 8GB RAM • Storage: 512GB SSD + 1TB HDD • Optical Drive: 16x DVD Writer SATA • Monitor: 21.5” Display, Full HD • Video Card: 2GB video card min. • Connectivity: Integrated 10/100/1000 GbE LAN, 802.11a/b/g/h/ac (1 x 1) Wifi and Bluetooth 402 Combo, 3-in-1 Media Card Reader • Operating System: Windows 10 • With USB Wired Full-Sized Keyboard and Optical Mouse with Pad • Operating System: Windows 10 	63,600.00	63,600.00
2.	1	unit	External Hard Drive, 1TB 2.5” HDD USB3.0	3,500.00	3,500.00
3.	1	unit	Printer, 3-in-1, with continuous ink system	7,880.00	7,880.00
4.	5	reams	Bond Paper, A4, 70gsm	161.75	808.75
5.	1	unit	Coffee Maker/Percolator, 30 – 50 cups	3,375.00	3,375.00
6.	5	bottles	Epson Ink, 003, black, for EPSON L3110	270.25	1,351.25
7.	5	bottles	Epson Ink, 003, cyan, for EPSON L3110	305.50	1,527.50
8.	5	bottles	Epson Ink, 003, magenta, for EPSON L3110	305.50	1,527.50
9.	5	bottles	Epson Ink, 003, yellow, for EPSON L3110	305.50	1,527.50
10.	3	bottles	Alcohol, ethyl, 68% - 70%, scented, 500mL	107.00	321.00
11.	3	cans	Disinfectant Spray, aerosol type, 400 – 550 grams	590.00	1,770.00
TOTAL AMOUNT					87,188.50

2. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 12, 2020.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

3. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services