



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

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INVITATION TO SUBMIT QUOTATION
Supply and Delivery of ICT Equipment for STAARRDEC

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of ICT Equipment for STAARRDEC”** with an Approved Budget for the Contract (ABC) of **One-Hundred Twenty-Five Thousand Pesos Only (PhP 125,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Laptop Computer <ul style="list-style-type: none"> • Processor: i5 • Graphics: Integrated Intel UHD Graphics • Memory: 8GB SO-DIMM DDR4-2666 • Storage: 512GN SSD M.2 PCIe NVMe • Display: 13.3” FHD (1920 x 1080) WVA 300nits Anti-glare Dolby Vision • WLAN + Bluetooth: 11ac, 2x2, BT5.0 • Slot: 2 x USB, 1 Type C, 1 HDMI, 1 Audio/Mic Port • Camera: 720p with ThinkShutter • Color: Gray • Keyboard: Backlit, English • Fingerprint Reader: Touch Style • Operating System: Windows 10 Pro 64, English • Accessories: Laptop Bag & Sleeve, External Drive 1TB, Type C to RJ45 Ethernet port with USB Slot, USB Reading Lamp, Laptop Cooling Mat, Earphone Mic with Noise Cancelling, Wireless Mouse 	70,000.00	70,000.00
2.	1	unit	Printer <ul style="list-style-type: none"> • Printing Method: On-demand inkjet • Printing Resolution: 4,800 x 1,200 dpi • All-in-One Functions: Print, Scan, Copy • Paper Hold Capacity: at least 150 sheets • Copy Function: <ol style="list-style-type: none"> a. Copy Speed: at least 11ipm/5.5ipm (black/color) b. Maximum Copies from Standalone: 99 copies 	14,000.00	14,000.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
			<ul style="list-style-type: none"> c. Reduction/Enlargement: 25 – 400%, auto-fit function d. Maximum Copy Size: A4 e. Maximum Copy Resolution: 600 x 600 dpi • Printing Function: <ul style="list-style-type: none"> a. Automatic 2-sided printing b. Print Direction: Bi-directional printing, uni-directional printing c. Maximum Resolution: 4800 x 1200 dpi d. Print Speed: approx. 33ppm/20ppm (black/color) • Scan Function: <ul style="list-style-type: none"> a. Scanne Type: Flatbed color image scanner b. Maximum Scan Area: 216 x 297 mm (8.5" x 11.7") c. Scan Speed (Flatbed/ADF): at least 12sec/27sec (monochrome/Color) 		
3.	1	unit	<p>Printer</p> <ul style="list-style-type: none"> • Printer Type: Print, Scan, Copy, Fax with ADF • ADF Capacity: at least 35 pages • Printing Function: <ul style="list-style-type: none"> a. Automatic 2-sided printing b. Print Direction: Automatic 2-sided printing c. Maximum Resolution: 4800 x 2400 dpi d. Print Speed: approx. 32ppm/20ppm (black/color) • Copy Function: <ul style="list-style-type: none"> a. Reduction/Enlargement: 25 – 400%, auto-fit function b. Maximum Copy Size: A3 c. Copy Resolution: 600 x 600 dpi d. Max Copies: 999 copies e. Copy Speed: up to 16ipm/9ipm (black/color) • Scan Function: <ul style="list-style-type: none"> a. Scanner Type: Flatbed color imagr scanner b. Optical Resolution: 1200 x 2400 dpi c. Maximum Scan Area: 297.18 x 431.8mm (11.7" x 17") d. Scan Speed: Flatbed (black/color) – 6sec/12sec; ADF Monochrome (simplex/duplex) – 8ppm; ADF color (simplex/duplex) – 5ppm • Fax Function: <ul style="list-style-type: none"> a. Receive Memory/Page Memory: 6MB, Page memory; up to 550 pages 	41,000.00	41,000.00

Item No.	Quantity	Unit	Description		
			<ul style="list-style-type: none"> b. With error correction mode c. Fax Speed (Data Transfer Rate): up to 33.6kbps, approx. 3sec/page d. Fax Resolution: Up to 200 x 200 dpi e. Speed Dial/Group Dial: Up to 200 numbers, 199 groups f. Fax Features: PC Fax (Transmission/Receive), Automatic Redial, Address Book, Delay Send, Broadcast Fax (Mono Only), Transmit Reservation (200 case) • Paper Handling: <ul style="list-style-type: none"> a. Number of Paper Trays: 3 (Front 2, Rear 1) b. Standard Paper Input Capacity: Cassette 1 & 2: Up to 250 sheets; Rear Slot: 1 sheet c. Output Capacity: at least 125 sheets d. Maximum Paper Size: 329 x 1200 mm (12.95" x 47.24") • Card Slot/USB Host Function: <ul style="list-style-type: none"> a. USB Host Function: USB Host (Scan to memory device/storage function) b. Type of Direct Printing: Card Slots/USB Memory c. Supported Memory Cards: SD Card, Memory Stick 		
TOTAL AMOUNT					125,000.00


2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of December 3, 2020.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services