



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
 ☎ (046) 415-0010 / 📠 (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for CvSU Bacoor Campus

1. The Cavite State University (Cvsu) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for CvSU Bacoor Campus”** with an Approved Budget for the Contract (ABC) of **Three Hundred Eighty-One Thousand Nine Hundred Pesos and 85/100 Only (PhP 381,900.85)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|----------|----------|-------|---|-----------|------------|
| 1. | 2 | rolls | Acetate, gauge #2.6, 50m per roll (plastic cover) | 700.00 | 1,400.00 |
| 2. | 25 | pcs | Ballpen, black | 5.00 | 125.00 |
| 3. | 25 | pcs | Ballpen, blue | 5.00 | 125.00 |
| 4. | 10 | pcs | Cable, HDMI, 3m | 708.00 | 7,080.00 |
| 5. | 3 | packs | Catalog Card, 3” x 5”, 100’s/pack, index card | 20.00 | 60.00 |
| 6. | 30 | pcs | CD-RW, with case | 42.00 | 1,260.00 |
| 7. | 30 | pcs | Certificate Holder, 8.5” x 11”, clear plastic | 26.00 | 780.00 |
| 8. | 1 | pack | Laminating Film, 8.5” x 11”, 125mic | 550.00 | 550.00 |
| 9. | 1 | pack | Laminating Film, 8.5” x 11”, 250mic | 1,075.00 | 1,075.00 |
| 10. | 1 | pack | Laminating Film, A4, 125mic | 600.00 | 600.00 |
| 11. | 1 | pack | Laminating Film, A4, 250mic | 1,200.00 | 1,200.00 |
| 12. | 1 | box | Pencil, #2, 12’s/box | 80.00 | 80.00 |
| 13. | 20 | pcs | Photo Frame, with stand, A4 size | 85.00 | 1,700.00 |
| 14. | 6 | rolls | Tape, double adhesive, 2” | 50.00 | 300.00 |
| 15. | 6 | rolls | Tape, duct, 2” | 155.40 | 932.40 |
| 16. | 2 | reams | Colored Bond Paper, A4, S-20 (70gsm), green | 354.00 | 708.00 |
| 17. | 2 | reams | Colored Bond Paper, A4, S-20 (70gsm), yellow | 354.00 | 708.00 |
| 18. | 2 | reams | Colored Bond Paper, A4, S-20 (70gsm), blue | 354.00 | 708.00 |
| 19. | 2 | reams | Colored Bond Paper, A4, S-20 (70gsm), orange | 354.00 | 708.00 |
| 20. | 2 | pads | Note Pad, 2” x 3”, 100 sheets per pad | 55.00 | 110.00 |
| 21. | 2 | pads | Note Pad, 3” x 3”, 100 sheets per pad | 60.00 | 120.00 |
| 22. | 2 | pads | Note Pad, 3” x 4”, 100 sheets per pad | 95.00 | 190.00 |
| 23. | 30 | packs | Specialty Paper, 10’s/pack, white, A4 | 32.00 | 960.00 |
| 24. | 30 | packs | Specialty Paper, 10’s/pack, cream, A4 | 32.00 | 960.00 |
| 25. | 10 | packs | Sticker Paper, matte, 10’s/pack, A4 | 35.00 | 350.00 |
| 26. | 1 | pack | Paper Roll Adding Machine Tape, 57mm x 70m | 150.00 | 150.00 |
| 27. | 1 | pc | Stamp (Certified True Copy) | 250.00 | 250.00 |
| 28. | 600 | pcs | Notarial Seal | 85.00 | 51,000.00 |
| 29. | 600 | pcs | Diploma Jacket | 80.00 | 48,000.00 |

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|----------|----------|---------|--|-----------|------------|
| 30. | 1,600 | pcs | PVC ID | 100.00 | 160,000.00 |
| 31. | 20 | pcs | Book Ends | 20.00 | 400.00 |
| 32. | 1 | box | Fastener, for paper, plastic coated, 50 sets per box | 50.00 | 50.00 |
| 33. | 1 | cart | Epson Ink Cart, C13T103190 (103), black | 866.00 | 866.00 |
| 34. | 1 | cart | Epson Ink Cart, C13T103290 (103), cyan | 577.00 | 577.00 |
| 35. | 1 | cart | Epson Ink Cart, C13T103390 (103), magenta | 577.00 | 577.00 |
| 36. | 1 | cart | Epson Ink Cart, C13T103490 (103), yellow | 577.00 | 577.00 |
| 37. | 15 | bottles | Epson 003, ink in bottle, for L3110/L3150, cyan | 400.00 | 6,000.00 |
| 38. | 15 | bottles | Epson 003, ink in bottle, for L3110/L3150, magenta | 400.00 | 6,000.00 |
| 39. | 15 | bottles | Epson 003, ink in bottle, for L3110/L3150, yellow | 400.00 | 6,000.00 |
| 40. | 15 | bottles | Epson 003, ink in bottle, for L3110/L3150, black | 400.00 | 6,000.00 |
| 41. | 15 | bottles | Brother, ink in bottle, DCPT310, cyan | 400.00 | 6,000.00 |
| 42. | 15 | bottles | Brother, ink in bottle, DCPT310, magenta | 400.00 | 6,000.00 |
| 43. | 15 | bottles | Brother, ink in bottle, DCPT310, yellow | 400.00 | 6,000.00 |
| 44. | 15 | bottles | Brother, ink in bottle, DCPT310, black | 400.00 | 6,000.00 |
| 45. | 5 | cart | Ribbon Cart, Epson C13S015516 (#8750), black | 400.00 | 2,000.00 |
| 46. | 2 | pcs | Casio DR-210TM Ribbon | 50.00 | 100.00 |
| 47. | 5 | cart | Canon Ink, Pixma, 745 black | 800.00 | 4,000.00 |
| 48. | 2 | cart | Canon Ink, Pixma, 745 colored | 850.00 | 1,700.00 |
| 49. | 2 | pcs | Dating and Stamping Machine, HD | 350.00 | 700.00 |
| 50. | 2 | units | Glue Gun, big | 150.00 | 300.00 |
| 51. | 3 | pcs | Index Card Box, 3" x 5" | 100.00 | 300.00 |
| 52. | 3 | pcs | Magazine File, close end, long, black | 80.00 | 240.00 |
| 53. | 3 | pcs | Magazine File, close end, long, green | 80.00 | 240.00 |
| 54. | 3 | pcs | Magazine File, close end, long, red | 80.00 | 240.00 |
| 55. | 3 | pcs | Magazine File, close end, long, navy blue | 80.00 | 240.00 |
| 56. | 2 | units | Paper Cutter, 11" x 15" | 1,100.00 | 2,200.00 |
| 57. | 1 | unit | Paper Cutter, 15" x 18" | 1,200.00 | 1,200.00 |
| 58. | 1 | unit | Paper Shredder Paper Automatic Shredder Machine, heavy duty, 5 sheets at a time capacity | 14,500.00 | 14,500.00 |
| 59. | 1 | pc | Ruler, 12", metal | 40.00 | 40.00 |
| 60. | 1 | pc | Ruler, 24", metal | 230.00 | 230.00 |
| 61. | 2 | pcs | Wall Clock | 300.00 | 600.00 |
| 62. | 10 | pcs | Document Storage Box, plastic, 155L | 1,000.00 | 10,000.00 |
| 63. | 2 | pcs | Fluorescent Bulb, F4T5 bulb | 250.00 | 500.00 |
| 64. | 25 | pcs | Albatross, big | 48.00 | 1,200.00 |
| 65. | 5 | pcs | Alcohol, 70% isopropyl, 500mL | 73.00 | 365.00 |
| 66. | 2 | boxes | Ambroxol Tab, muscovan, 100's/box, 30mg | 120.00 | 240.00 |
| 67. | 3 | bottles | Aromatic Essence of Ammonia, 30mL | 31.25 | 93.75 |
| 68. | 2 | boxes | Band Aid | 165.00 | 330.00 |

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|---------------------|----------|-------|---------------------------------|-----------|-------------------|
| 69. | 80 | tabs | Buscopan Tab, 10mg | 28.50 | 2,280.00 |
| 70. | 1 | box | Carbocisteine, 500mg, 100's/box | 210.00 | 210.00 |
| 71. | 20 | pcs | Celestamine | 35.00 | 700.00 |
| 72. | 1 | box | Cinnarazine, 25mg, 100's/box | 80.70 | 80.70 |
| 73. | 100 | tabs | Kremil-S | 7.00 | 700.00 |
| 74. | 1 | tube | Silver Sulfudiazine Cream, 20g | 175.00 | 175.00 |
| 75. | 20 | pcs | Elastic Bandage, 3" | 38.00 | 760.00 |
| 76. | 4 | pcs | Face Mask, earloop | 85.00 | 340.00 |
| 77. | 6 | packs | Nebulizer Kit (Face Mask) | 75.00 | 450.00 |
| TOTAL AMOUNT | | | | | 381,900.85 |


2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of December 3, 2020.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services