



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 4150-010  
www.cvsu.edu.ph

**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**SUPPLY, DELIVERY AND INSTALLATION OF DRRM EQUIPMENT**  
**FOR THE UNIVERSITY (CCJ)**

Present were:

David L.Cero - Chair, BAC for Goods and Consulting Services  
Bettina Joyce P. Ilagan - Vice-Chair  
Rosalie A. Pelle - Member  
Edwina O. Roderos - Member  
Danielito R. Escaño - Member  
Sittie Aynah Mangadang- COA Representative  
Orlando B. Delos Reyes- TWG Chair, Laboratory Equip, Office and Other Supplies  
Rene B. Betonio - TWG Member, Laboratory Equip, Office and Other Supplies  
Benedicto Bailon - Representative, Aspen Multi-System Corporation  
Kathleen Pearl Fuerte - Representative, Prince Valiant Int'l Corporation  
Famela Iza C. Matic - End-user, College of Criminal Justice  
Preciosa G. Eraña - Chair, BAC Secretariat  
Camille Joy V. Capupus- Member, BAC Secretariat  
Jayrard M. Austria - Supply Office Staff

The online pre-bidding conference for the Supply, Delivery and Installation of DRRM Equipment for the University via Cisco Webex was called to order at 11:20am of December 17, 2020, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidders thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observer/COA Representative. Two (2) prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Forty Five Million Pesos (₱ 45,000,000.00).  
For the different colleges and campuses of the university
- The project consists of 11 Lots, with corresponding ABCs, as follows:

Lot 1 – Search and Rescue Equipment (14 Items) - PER LOT BID - ₱ 3,608,800.00  
Lot 2 – Rescue Kit and Equipment (4 Items) - PER LOT BID - ₱ 2,275,000.00  
Lot 3 – Rescue Equipment (6 Items) - PER LOT BID - ₱ 837,000.00  
Lot 4 – PPE - Safety Masks (4 Items) - PER LOT BID - ₱ 1,740,000.00  
Lot 5 – Emergency Response Kit and Equipment (8 Items) - PER LOT BID - ₱ 3,707,700.00  
Lot 6 – Search and Rescue Team PPEs and Equipment  
(23 Items only, instead of 27 items) – PER LOT BID - ₱ 6,821,500.00  
Lot 7 – Safety and Security Equipment (7 Items) - PER LOT BID - ₱ 13,090,000.00  
Lot 8 – Evacuation Camp Materials and Equipment (2 items) - PER LOT BID - ₱ 1,700,000.00  
Lot 9 – DRRM Medical Materials and Equipment (9 items) - PER LOT BID - ₱ 2,020,000.00  
Lot 10 – Fire Protection Materials and Equipment (3 items) - PER LOT BID - ₱ 4,200,000.00  
Lot 11 – Infrastructure Audit Equipment (8 items) **PER ITEM BID** - ₱ 5,000,000.00

The following inquiries on specifications and other matters were clarified and finalized:

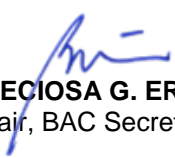
1. Specifications are only minimum requirements and any equivalent or higher specifications being offered can be accepted. Specifications for Item No. 8 for Lot 11 (Portable Inverter Generator) will be included in the Bid Bulletin.
2. The project is early procurement, therefore, short of award, 120-day bid validity is enough.

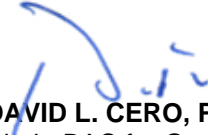
3. Country of origin does not matter, but will be considered in the evaluation.
4. SLCC will be based on the total ABC and 2 aggregated contracts can be considered for SLCC.
5. Presence of suppliers in the market is at least 5 years.
6. Bid submission through Courier system is recommended if cannot attend the face to face bid opening.
7. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG for the documentary requirements of the project.
8. Payment of bidding documents is required before submission. Deadline of bid submission is on December 29, 2020 at 12:00 noon, late bids will not be accepted.
9. Bid opening will be face to face, to be held on December 29, 2020 at 3:00pm at CvSU International House 2.
10. For those who are interested to attend the bid opening, prospective bidders are advised to send one (1) representative per company. The University is implementing a health protocol to observe, that is to wear mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

There being no other matters to be discussed, the pre-bid conference was adjourned at 11:50am.

Prepared by:

Attested By:

  
**PRECIOSA G. ERAÑA**  
Chair, BAC Secretariat

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services