



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
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**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT**  
**FOR COLLEGE OF NURSING**

Present were:

David L.Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice-Chair
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Danielito R. Escaño	- Member
Sittie Aynah Mangadang	- COA Representative
Orlando B. Delos Reyes	- TWG Chair, Laboratory Equip, Office and Other Supplies
Rene B. Betonio	- TWG Member, Laboratory Equip, Office and Other Supplies
Benedicto Bailon	- Representative, Aspen Multi-System Corporation
Keith Estellero	- Representative, Prince Valiant Int'l Corporation
Charmaine Rosales	- End-user, College of Nursing
Ivan Derek V. Wycoco	- End-user, College of Nursing
Preciosa G. Eraña	- Chair, BAC Secretariat
Camille Joy V. Capupus	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the Supply, Delivery and Installation of Laboratory Equipment for College of Nursing via Cisco Webex was called to order at 10:35am of December 17, 2020, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidders thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observer/COA Representative. Two (2) prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Eight Million Eight Hundred Thirty Four Thousand Pesos (₱ 8,834,000.00).
- The project consists of two (2) Lots:
  - A. Manikin Models, bid is per Item for 11 items listed.
  - B. Medical Supplies and Apparatus is One (1) Lot Bid for 51 items listed.

The following matters were clarified and finalized:

1. Specifications are only minimum requirements and any equivalent or higher specifications being offered can be accepted.
2. The project is early procurement, therefore, short of award, 120-day bid validity is enough.
3. Country of origin does not matter, but will be considered in the evaluation.
4. SLCC will be based on the total ABC and 2 aggregated contracts can be considered for SLCC.
5. Presence of suppliers in the market is at least 5 years.
6. At least standard warranty of one year and regular calibration.

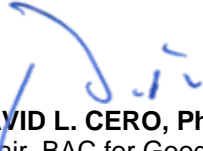
7. Bid submission through Courier system is recommended if cannot attend the face to face bid opening.
8. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG for the documentary requirements of the project.
9. Payment of bidding documents is required before submission. Deadline of bid submission is on December 29, 2020 at 12:00 noon, late bids will not be accepted.
10. Bid opening will be face to face, to be held on December 29, 2020 at 2:00pm at CvSU International House 2.
11. For those who are interested to attend the bid opening, prospective bidders are advised to send one (1) representative per company. The University is implementing a health protocol to observe, that is to wear mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

There being no other matters to be discussed, the pre-bid conference was adjourned at 11:15am.

Prepared by:

  
**PRECIOSA G. ERAÑA**  
Chair, BAC Secretariat

Attested By:

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services