



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
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 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for CvSU Trece Martires City Campus

1. The Cavite State University (Cvsu) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for CvSU Trece Martires City Campus”** with an Approved Budget for the Contract (ABC) of **One Hundred Fifty-One Thousand Eight Hundred Twenty-Five Pesos Only (PhP 151,825.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	8	sets	Tornado Mop, big	1,300.00	10,400.00
2.	3	units	Bulletin Board, cork board, 3' x 5'	1,500.00	4,500.00
3.	5	units	Bulletin Board, cork board, 4' x 8'	2,900.00	14,500.00
4.	3	units	Bulletin Board, whiteboard, 3' x 5'	1,700.00	5,100.00
5.	2	units	Bulletin Board, whiteboard, 3' x 5', with stand	5,200.00	10,400.00
6.	5	units	Bulletin Board, whiteboard, 4' x 8'	3,900.00	19,500.00
7.	5	units	Bulletin Board, whiteboard, 4' x 8', with stand	7,200.00	36,000.00
8.	2	pcs	Calculator, scientific, 12-digit	475.00	950.00
9.	2	pcs	Dating and Stamping Machine, HD	350.00	700.00
10.	4	units	Glue Gun, small	100.00	400.00
11.	6	units	Glue Gun, big	150.00	900.00
12.	1	unit	Laminator, heavy duty <ul style="list-style-type: none"> • Maximum Width: 12"/305mm (can laminate up to A3 size) • Maximum Speed: 330mm/min • Maximum Pouch Thickness: 250microns (10mil) • Hot and cold lamination • Reverse and forward switch and ready indicator • 4 rubber rollers • Metal casing 	4,600.00	4,600.00
13.	1	unit	Paper Cutter, 10" x 12"	700.00	700.00
14.	1	unit	Paper Cutter, 11" x 15"	1,100.00	1,100.00
15.	1	unit	Paper Cutter, 15" x 18"	1,200.00	1,200.00
16.	1	unit	Paper Shredder Paper Automatic Shredder Machine, heavy duty, 5 sheets at a time capacity	14,500.00	14,500.00
17.	3	units	Puncher, 3-hole, HD	1,100.00	3,300.00
18.	5	pcs	Ruler, 12 inches, plastic	45.00	225.00
19.	10	pcs	Scissor, 6", HD	70.00	700.00
20.	10	pcs	Stapler, HD, with remover, #35	110.00	1,100.00
21.	5	pcs	Tape Dispenser, handheld	50.00	250.00
22.	15	pcs	Wall Clock	300.00	4,500.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
23.	10	pcs	Bulb Fluorescent, 20 watts	300.00	3,000.00
24.	5	pcs	Extension Cord, 3-universal plug, HD, 6m	850.00	4,250.00
25.	5	pcs	Extension Cord, 4-universal plug, HD, with individual switches	1,000.00	5,000.00
26.	15	pcs	LED Bulb, 15 watts	270.00	4,050.00
TOTAL AMOUNT					151,825.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of December 11, 2020.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services