



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for CVMBS

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Supplies and Materials for CVMBS**” with an Approved Budget for the Contract (ABC) of **Two Hundred Eighty Five Thousand Seventy Five Pesos Only (PhP 285,075.62)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	5	pcs	Cable, HDMI, 3m	743.40	3,717.00
2.	5	Bottle	Ink refill, white board marker, black	138.60	693.00
3.	25	Pcs	Sign pen, blue, 0.7	65.10	1,627.50
4.	4	Roll	Tape, double adhesive, 1”	26.25	105.00
5.	2	Roll	Tape, double adhesive, 2”	52.50	105.00
6.	2	Roll	Tape, double adhesive, 3”	78.75	157.50
7.	2	Pack	Photo paper, glossy, 20pcs/pack, 180gsm, A4	105.00	210.00
8.	2	Pcs	Sticky note pads, yellow, 3”x3”	63.00	126.00
9.	2	Pcs	Sticky note pads, yellow, 3”x4”	89.25	178.50
10.	1	Pc	Sticky note pads, 2”x2”, 400’s	163.12	163.12
11.	10	Pcs	Arch file, 3-hole, A4, D-type, 3” with label	367.50	6,675.00
12.	25	Pcs	File organizer, plastic, expanding, with divider, without handle, long	126.00	3,150.00
13.	2	Bottles	Brother ink in bottle, BT5000C, cyan	420.00	840.00
14.	2	Bottles	Brother ink in bottle, BT5000M, magenta	441.00	882.00
15.	2	Bottles	Brother ink in bottle, BT5000Y, yellow	441.00	882.00
16.	4	Bottles	Brother ink in bottle, BT5000BK, black	441.00	1,764.00
17.	4	cart	HP toner cartridge, 202A, black, original laserjet (CF500A)	4,200.00	16,800.00
18.	4	Cart	HP toner cartridge, 202A, cyan, original laserjet (CF501A)	5,000.00	20,000.00
19.	4	Cart	HP toner cartridge, 202A, magenta, original laserjet (CF503A)	5,000.00	20,000.00
20.	84	Cart	HP toner cartridge, 202A, yellow, original laserjet (CF502A)	5,000.00	20,000.00
21.	48	Cart	Gestetner toner, MP C2011, black 841957	6,500.00	52,000.00
22.	4	Cart	Gestetner toner, MP C2011, yellow 841961	11,500.00	46,000.00
23.	4	Cart	Gestetner toner, MP C2011, magenta 841962	11,500.00	46,000.00
24.	4	Cart	Gestetner toner, MP C2011, cyan 841963	11,500.00	46,000.00
TOTAL AMOUNT					285,075.62

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 4, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services