



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Various Supplies, Materials and Equipment**  
**for OVPRE-SciCAT Project**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for OVPRE-SciCAT Project”** with an Approved Budget for the Contract (ABC) of **Two Hundred Six Thousand Three Hundred Sixty Pesos Only (PhP 206,360.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Percolator - 15L capacity (100 cups) - Stainless steel double wall insulation - With anti-drip dispenser, coffee strainer, warm and boil indicator with thermostat, tempered glass water gauge, and heat-resistant handles	5,000.00	5,000.00
2.	1	unit	Percolator - 7L capacity - Double-layer stainless steel wall insulated tank - With boil dry protection switch and internal water gauge - High quality stainless steel lid with lock - Multi-function electric urn for tea, milk, water and other hot beverages	3,500.00	3,500.00
3.	3	units	Printer, all-in-one printer (print-scan-copy), with continuous ink system, bundled with one (1) set of ink	8,400.00	25,200.00
4.	5	units	External Hard Drive, 2TB	6,300.00	31,500.00
5.	25	bottles	Epson Ink, 003, black	280.00	7,000.00
6.	25	bottles	Epson Ink, 003, cyan	280.00	7,000.00
7.	25	bottles	Epson Ink, 003, magenta	280.00	7,000.00
8.	25	bottles	Epson Ink, 003, yellow	280.00	7,000.00
9.	100	reams	Bond Paper, A4, S-24	300.00	30,000.00
10.	2	units	Lapel Microphone, rechargeable omnidirectional condenser clip-on mic - Transducer: Condenser Microphone - Use: Conference Microphone - Set Type: Single Microphone - Polar Patterns: Omnidirectional - Communication: Wired		

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
11.	2	units	Microphone, wireless	5,500.00	11,000.00
12.	50	packs	Battery, AAA, 2's/pack	75.00	3,750.00
13.	50	packs	Battery, AA, 2's/pack	75.00	3,750.00
14.	250	pcs	Notebook, spiral	20.00	5,000.00
15.	300	pcs	Ballpen, blue	6.00	1,800.00
16.	300	pcs	Ballpen, black	6.00	1,800.00
17.	10	pcs	Scissors, 6"	75.00	750.00
18.	1	unit	Paper Cutter, 15" x 18"	1,500.00	1,500.00
19.	1	unit	Laminator - Working Temperature: 140 + 10 degrees - Laminating Capacity: A3 size, A4 size, Legal size, Short size, ID size	4,000.00	4,000.00
20.	30	packs	Specialty Board, 10'/pack, cream	40.00	1,200.00
21.	30	packs	Specialty Paper, 10'/pack, cream	40.00	1,200.00
22.	3	units	Extension Cord, 4-universal plug, 6m	1,000.00	3,000.00
23.	10	pcs	Magazine File, closed end, long, navy blue	90.00	900.00
24.	200	pcs	Folder, tagboard, long, white	5.00	1,000.00
25.	2	boxes	Foldes, pressboard, plain, long, green	500.00	1,000.00
26.	10	boxes	Fastener, plastic	55.00	550.00
27.	5	boxes	Paper Clip, colored plastic-coated, 33mm	50.00	250.00
28.	2	packs	Laminating Film, 250mic, A4	1,300.00	2,600.00
29.	12	bottles	Alcohol, isopropyl, 70%	80.00	960.00
30.	5	dozens	Tissue, 2-ply, 12rolls/dozen	160.00	800.00
31.	10	bottles	Hand Sanitizer, 200mL	105.00	1,050.00
32.	2	pcs	Container/Storage Box, 70L capacity	1,000.00	2,000.00
33.	8	pcs	Boots - Material: PVC - Color: Navy blue / black sole - Size 8: 4 pcs - Size 9: 4 pcs - High cut rainboots - Feature lining/socks inside the rainboots making them more comfortable to wear than other brands	400.00	3,200.00
34.	8	pcs	Raincoat - Material: EVA - Unisex waterproof raincoat - Color: black/purple/pink/yellow/blue/green/white - Cap Height: approx. 30cm - Length: approx. 110cm - Sleeve Length: approx. 78cm - Bust: approx. 138cm	300.00	2,400.00
35.	10	pcs	Umbrella, long handle, transparent	200.00	2,000.00
36.	10	pcs	Padlock	150.00	1,500.00
37.	10	pcs	Soap, bathroom	25.00	250.00
38.	5	boxes	Face Mask	80.00	400.00
39.	10	bottles	Hand Soap, liquid hand soap, 225mL	105.00	1,050.00
40.	5	bottles	Disinfectant Spray, 170g	300.00	1,500.00

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
41.	1	unit	Pedal Dispenser, for alcohol - Stainless - Adjustable to most alcohol pump containers - 3'5" in height - Comes with a strap - Color: Gray	1,000.00	1,000.00
42.	600	pcs	Jar, for atsara, 175mL	15.00	9,000.00
43.	2	units	Digital Voice Recorder - 4GB digital voice recorder with built-in USB, AAA batteries powered - With micro SD card slot - Adjustable microphone range - Auto voice recording reduces background noise - Built-in, direct USB connection for quick file transfer to PC	7,000.00	14,000.00
<b>TOTAL AMOUNT</b>					<b>206,360.00</b>


2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 14, 2021.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
 BAC Secretary, Goods and Services