



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**

Indang, Cavite, Philippines  
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 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Installation of Office Partition and Accessories for Accounting Office**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Installation of Office Partition and Accessories for Accounting Office”** with an Approved Budget for the Contract (ABC) of **Nine Hundred Forty-One Thousand Six Hundred Fifty Pesos Only (PhP 941,650.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
<b>Modular Partition for Accounting Area</b>					
1.	1	pc	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 130cm (w) x 150cm (h)	941,650.00	
2.	1	pc	Freestanding Executive Table - laminated woodgrain top & damper - laminated solid color legs - 140cm (w) x 60cm (d) x 75cm (h)		
3.	1	pc	Side Table with 1 Leg - laminated woodgrain top & damper - laminated solid color legs - 90cm (w) x 45cm (d) x 75cm (h)		
4.	1	pc	Jr. Executive Chair - medium backrest - with armrest - chrome base with caster - color: black		
5.	1	pc	Visitor's Chair - without armrest - fabric upholstery - 4-legged - color: black or gray		
6.	1	pc	Lateral Filing Cabinet - 3 drawers - with lock and keys - centralized lock - color: beige - 90cm (w) x 45cm (d) x 106.2cm (h)		
<b>Modular Partition for Pantry Area</b>					
7.	3	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 120cm (w) x 180cm (h)		
8.	2	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 110cm (w) x 150cm (h)		

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
<b>Modular Partition for Conference Area</b>					
9.	5	pcs	Laminated Glass Partition - 61mm thickness - aluminum endtrims - 120cm (w) x 290cm (h)		
10.	2	pcs	Laminated Glass Partition - 61mm thickness - aluminum endtrims - 100cm (w) x 290cm (h)		
11.	1	pc	Laminated Glass Door Partition - 61mm thickness - aluminum endtrims - 120cm (w) x 290cm (h)		
12.	1	pc	Conference Table - rectangular shape - laminated woodgrain finish - L-leg		
13.	8	pcs	Conference Chair - with armrest - fabric upholstery - sled base - color: black or gray		
<b>Modular Partition for Storage Area</b>					
14.	2	pcs	Laminated Glass Partition - aluminum endtrims - 110cm (w) x 150cm (h)		
<b>Modular Partition for Payroll Section</b>					
15.	8	pcs	Laminated Partition - 42mm thickness - aluminum endtrims - 130cm (w) x 105cm (h)		
16.	8	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 130cm (w) x 120cm (h)		
17.	16	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 110cm (w) x 120cm (h)		
18.	6	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 60cm (w) x 120cm (h)		
19.	12	pcs	Table Top - laminated finish - 130cm (w) x 60cm (d)		
20.	12	pcs	Side Table Top - laminated finish - 50cm (w) x 35cm (d)		
21.	4	pcs	Counter Top - laminated finish - 136.70cm (w) x 30cm (d)		
22.	2	pcs	Counter Top - laminated finish - 134.50cm (w) x 30cm (d)		
23.	12	pcs	Side Table Leg, laminated finish		

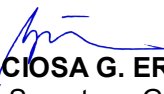
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
24.	4	pcs	Staff Chair - with armrest - fabric upholstery seat and backrest - starbase with caster - color: black or gray		
25.	11	pcs	Mobile Pedestal - 3 drawers - powder coated finished - color: light gray or beige		
<b>Modular Partition for Student Account Section</b>					
26.	2	pcs	Laminated Partition - 42mm thickness - aluminum endtrims - 130cm (w) x 120cm (h)		
27.	2	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 130cm (w) x 120cm (h)		
28.	4	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 110cm (w) x 120cm (h)		
29.	2	pcs	Laminated Glass Partition - 42mm thickness - aluminum endtrims - 60cm (w) x 120cm (h)		
30.	4	pcs	Table Top - laminated finish - 130cm (w) x 60cm (d)		
31.	2	pcs	Side Table Top - laminated finish - 50cm (w) x 35cm (d)		
32.	2	pcs	Counter Top - laminated finish - 136.70cm (w) x 30cm (d)		
<b>Modular Partition for Reception Area</b>					
33.	1	pc	Long John - with storage - with sliding doors - leatherette cushion with 4" thick foam - laminated frame - 240cm (w) x 45cm (d) x 45cm (h)		
<b>TOTAL AMOUNT</b>					<b>941,650.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 14, 2021.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
BAC Secretary, Goods and Services