



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 4150-010  
www.cvsu.edu.ph

**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT**  
**(BIOSAFETY CABINET AND LABORATORY BENCH)**

Present were:

|                         |  |
|-------------------------|--|
| David L. Cero           | - Chair, BAC for Goods and Consulting Services                     |
| Bettina Joyce P. Ilagan | - Vice Chair   |
| Rosalie A. Pelle        | - Member   |
| Edwina O. Roderos       | - Member   |
| Gerry M. Castillo       | - Member   |
| Sittie Aynah Mangadang  | - COA Representative   |
| Rene B. Betonio         | - TWG Chair, Medical, Dental and Lab. Equipt.                      |
| Lani S. Rodis           | - TWG Member, Medical, Dental and Lab. Equipt.                     |
| Lloyd Laureta           | - Representative, Chemhub Technologies Inc                         |
| Ericka Hidalgo          | - Representative, Chemisphere Lab Sciences, Inc.                   |
| Paolo Jesus Vargas      | - Representative, CM Vargas Enterprise                             |
| Candice Seguisabal      | - Representative, Dakila Trading Corporation                       |
| Annelia Acebedo         | - Representative, Guill-Bern Corporation                           |
| Vida Gerlyn Marges      | - Representative, ITS Science Phils.                               |
| Novelyn Osias           | - Representative, Joanna's Laboratory Enterprises                  |
| Elizabeth Mora          | - Representative, LabTraders, Inc.                                 |
| Elizabeth Gabillate     | - Representative, Levins International Corporation                 |
| Jake Yongco             | - Representative, Molave Trading, Inc.                             |
| Allyssa Aguilana        | - Representative, Mt. Zion Scientific Inc.                         |
| Cynthia Cruz            | - Representative, SciGate Technology Corp.                         |
| Ranier Ruiz             | - Representative, Biosite Medical Instruments Inc.                 |
| Jayson Ralph Ebor       | - Representative, BP Integrated Technologies Inc.                  |
| John Moises Santos      | - Representative, GRIMIT Laboratory Furnitures and Equipment Corp. |
| Matthew Claudio         | - Representative, Noveaulab Asia Corp.                             |
| Maria Lourdes Verches   | - Representative, Rainphil. Inc.                                   |
| Reana Kathleen Go       | - Representative, Zammeds Medical System Inc.                      |
| Arnel Buquel            | - Representative, MMJ Biosystems Philippines                       |
| Keith R. Piedad         | - End-User, Research Center  |
| Preciosa G. Eraña       | - Chair, BAC Secretariat   |
| Erla F. Matel           | - Member, BAC Secretariat  |
| Ginalyn M. Marzo        | - Member, BAC Secretariat  |
| Jayrard M. Austria      | - Supply Office Staff  |

The online pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT (BIOSAFETY CABINET AND LABORATORY BENCH) via Cisco Webex was called to order at 9:05am of February 18, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observer, COA Representative. Nineteen (19) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:


1. ABC of the project is One Million Three Hundred Pesos (₱ 1,300,000.00).
2. Lot 1 - 2 Units - Stainless Steel Counter Laboratory Bench 4ft x 8ft x 6ft  
- 3 Units - Stainless Steel Counter Laboratory Bench 4ft x 12ft x 6ft  
(Stainless steel counter top with laminated wood cabinet and door)
- Lot 2 - Class II A2 Biological Safety Cabinet

3. Separate Lot bid and evaluation for 2 Lots.
4. For Biosafety Cabinet, Inflow Velocity of Approximately  $0.50 \pm 0.05$  m/s and Downflow Velocity of Approximately  $0.30 \pm 0.05$  m/s
5. Higher than 18W-UV Lamp is acceptable.
6. Fluorescent Lamp of lower wattage is acceptable with illumination of 1,000Lux.
7. For uniformity, site inspection is recommended for the actual sample of cabinets. To be coordinated with the BAC Secretariat for the schedule of visit.
8. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
9. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on March 4, 2021; 8:00am, late bids will not be accepted.
10. Bid opening will be face to face, to be held on March 4, 2021 at 9:30am at CvSU International House 2.
11. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
12. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.


There being no other matters to be discussed, the pre-bid conference was adjourned at 9:20 am.

Prepared by:

  
**ERLA F. MATEL**  
Member, BAC Secretariat

  
**PRECIOSA G. ERAÑA**  
Chair, BAC Secretariat

Attested By:

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services