



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
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**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT**  
**(MUFFLE FURNACE AND VACUUM DRYING OVEN)**

Present were:

David L.Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Gerry M. Castillo	- Member
Sittie Aynah Mangadang	- COA Representative
Rene B. Betonio	- TWG Chair, Medical, Dental and Lab. Equipt.
Lani S. Rodis	- TWG Member, Medical, Dental and Lab. Equipt.
Lloid Laureta	- Representative, Chemhub Technologies Inc
Ericka Hidalgo	- Representative, Chemisphere Lab Sciences, Inc.
Paolo Jesus Vargas	- Representative, CM Vargas Enterprise
Princess Santos	- Representative, Dakila Trading Corporation
Annanelia Acebedo	- Representative, Guill-Bern Corporation
Vida Gerlyn Marges	- Representative, ITS Science Phils.
Novelyn Osias	- Representative, Joanna's Laboratory Enterprises
Joel Padua	- Representative, LabTraders, Inc.
Elizabeth Gabillete	- Representative, Levins International Corporation
Jake Yongco	- Representative, Molave Trading, Inc.
Allyssa Aguilana	- Representative, Mt. Zion Scientific Inc.
Cynthia Cruz	- Representative, SciGate Technology Corp.
Ranier Ruiz	- Representative, Biosite Medical Instruments Inc.
Arnel Buquel	- Representative, MMJ Biosystems Philippines
Jayson Ralph Eborá	- Representative, BP Integrated Technologies Inc.
John Moises Santos	- Representative, GRIMIT Laboratory Furnitures and Equipment Corp.
Matthew Claudio	- Representative, Noveaulab Asia Corp.
Maria Lourdes Verches	- Representative, Rainphil.Inc.
Reana Kathleen Go	- Representative, Zammeds Medical System Inc.
Agnes B. Alimboyoguen	- End-User / Project Leader
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT (MUFFLE FURNACE AND VACUUM DRYING OVEN) via Cisco Webex was called to order at 9:22am of February 18, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidders thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observer, COA Representative. Nineteen (19) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

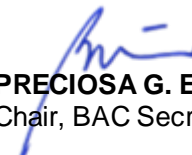
1. ABC of the project is One Million Two Hundred Pesos (₱ 1,200,000.00).
2. Muffle Furnace: Capacity: at least 20 L and Maximum Temperature of 1,200 °C.
3. 3-Phase, 220 Volts electrical requirement.

4. Vacuum Drying Oven: Capacity of at least 30L, dimension will not matter, with at least 1 additional removable thermoshelf that houses the sensor in controlling the temperature.
5. Inclusion of a Vacuum Pump that will match and must be connected to the vacuum drying oven.
6. 1 Lot bid and evaluation for the 2 Equipment.
7. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
8. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on March 4, 2021; 8:00am, late bids will not be accepted.
9. Bid opening will be face to face, to be held on March 4, 2021 at 10:00am at CvSU International House 2.
10. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
11. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.


There being no other matters to be discussed, the pre-bid conference was adjourned at 9:40 am.

Prepared by:

  
**ERLA F. MATEL**  
Member, BAC Secretariat

  
**PRECIOSA G. ERAÑA**  
Chair, BAC Secretariat

Attested By:

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services