



Republic of the Philippines
CAVITE STATE UNIVERSITY
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY, INSTALLATION, TAPPING AND COMMISSIONING OF GENERATOR SET

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Gerry M. Castillo	- Member
Noel A. Sedigo	- Member
Sittie Aynah Mangadang	- COA Representative
Bernie Mar Malabunga	- UNECO, Observer Representative
Ronald P. Peña	- TWG Chair, Air-conditioning, Transportation Eqpt. and Other Machineries
Arturo C. Eraña	- TWG Member, Air-conditioning, Transportation Eqpt. and Other Mach.
Emerson C. Lascano	- TWG Member, Air-conditioning, Transportation Eqpt. and Other Mach.
Wilson Boco	- Representative, Pointer Enterprises, Inc.
Larry Miranda	- Representative, Guitar Cover
Marvin Ruedas	- Representative, Power Access Electrical Services
Arnel Segura	- Representative, Trade Venture International Corp.
Danielito R. Escaño	- End-user, PPS
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the SUPPLY, DELIVERY, INSTALLATION, TAPPING AND COMMISSIONING OF GENERATOR SET via Cisco Webex was called to order at 1:16pm on February 18, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observers, COA Representative and UNECO (Union of Enterprising Cooperatives) TMC Cavite. Four (4) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Three Million Nine Hundred Fifty Thousand Pesos (₱ 3,950,000.00).
- Scope of work for installation: Platform or base for the generator will be provided by the University.
- Additional Specification Requirement:
 - a. Engine and alternator should be manufactured / assembled in any accredited member countries of the Organization for Economic Cooperation and Development (OECD).
 - b. Item No. 3 of Specifications – 2 Units 75KVA Generator Set:
Add: Automatic Transfer Switch 100A, 40 pole, solenoid type.

A. Other Matters:


1. One (1) Lot, bid all and evaluation.
45 day-delivery period.

2. Site inspection is recommended for prospective bidders. To be coordinated with the BAC Secretariat for the schedule of visit.
3. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG for the documentary requirements of the project.
4. Payment of bidding documents is required before submission. Deadline of bid submission is on March 4, 2021; 8:00am, late bids will not be accepted.
5. Bid opening will be face to face, to be held on March 4, 2021 at 1:30pm at CvSU International House 2.
6. Bid submission through Courier system is recommended or submit a day or days before the bid opening if cannot attend the face to face bid opening.
7. For those who are interested to attend the bid opening, prospective bidders are advised to send one (1) representative per company. The University is implementing a health protocol to observe, that is to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

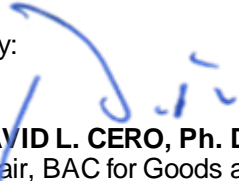
There being no other matters to be discussed, the pre-bid conference was adjourned at 1:43 pm.

Prepared by:


ERLA F. MATEL
Member, BAC Secretariat


PRECIOSA G. ERAÑA
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
Chair, BAC for Goods and Consulting Services

