



Republic of the Philippines
CAVITE STATE UNIVERSITY
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNIT

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Danielito R. Escaño	- Member
Noel A. Sedigo	- Member
Sittie Aynah Mangadang	- COA Representative
Bernie Mar Malabunga	- UNECO, Observer Representative
Ronald P. Peña	- TWG Chair, Air-conditioning, Transportation Equipmt. and Other Machineries
Arturo C. Eraña	- TWG Member, Air-conditioning, Transportation Equipmt. and Other Mach.
Emerson C. Lascano	- TWG Member, Air-conditioning, Transportation Equipmt. and Other Mach.
Rosemarie Dela Cruz	- Representative, ACMI Office Systems Philippines Inc.
Kriz Lorenzo	- Representative, Aequus Enterprise
Michael Oliva	- Representative, BGF Air Power Industry Corporation
Margarita Macaranas	- Representative, Global Aire Technology Corporation
Anthony Cerdan	- Representative, St. Francis Square Department Store, Inc.
Cheryl Ortega	- Representative, True Temp Corporation
Kieth R. Piedad	- End-user, Research Center
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNIT via Cisco Webex was called to order at 2:13pm of February 18, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observers, COA Representative and UNECO (Union of Enterprising Cooperatives) TMC Cavite. Six (6) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is One Million Eight Hundred Seventy Thousand Pesos (₱ 1,870,000.00).
- One (1) Lot, bid all and evaluation, preferably with unit cost for each item
- Air-conditioning units are for the new building, wall mounted, feeder line is not included, and no need for mechanical plan.
- Site inspection is recommended. To be coordinated with the BAC Secretariat for the schedule of visit.

Other Matters:

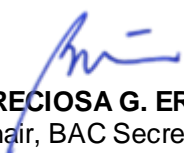
1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Payment of bidding documents is required before submission. Deadline of bid submission is on March 4, 2021; 8:00am, late bids will not be accepted.

3. Bid opening will be face to face, to be held on March 4, 2021 at 2:30pm at CvSU International House 2.
4. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
5. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

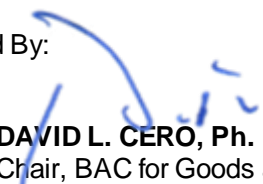
There being no other matters to be discussed, the pre-bid conference was adjourned at 2:45 pm.

Prepared by:


ERLA F. MATEL
Member, BAC Secretariat


PRECIOSA G. ERAÑA
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
Chair, BAC for Goods and Consulting Services