

## **ADMISSION REQUIREMENTS AND PROCEDURES** **First Semester, AY 2021-2022**

**College admission exam will be waived** for First Semester, AY 2021-2022.

**However**, the **grades of applicants** will be evaluated according to the admission policy of the University and alignment of **SHS strand/track** will still be implemented.

### **ADMISSION PROCEDURES**

The following are the links to the application form **depending on the campus of choice**:

For Main Campus, Bacoor, Carmona, Cavite City, General Trias, Naic, Silang, Tanza and Trece Martires City Campuses: <https://registrar.cvsu.edu.ph/osas/sign-in>)

For Imus Campus: [www.cvsu-imus.edu.ph/admission/](http://www.cvsu-imus.edu.ph/admission/)

For Rosario (CCAT) Campus: [http://cvsu-rosario.edu.ph/Online\\_Admission/online\\_admission.php](http://cvsu-rosario.edu.ph/Online_Admission/online_admission.php)

After downloading the application form, applicants should accomplish the form, affix their signature, and attach 1x1 ID picture.

### **DOCUMENTS/CREDENTIALS TO BE SUBMITTED**

#### First Year Applicants (SHS graduates)

- Accomplished Application for Admission Form
- Certification of Grades from the latest semester signed by class adviser (downloadable from the online admission system)
- Grade 12 report card
- Grade 11 report card (**for applicants who will take up Engineering courses**)

#### First Year Applicants (ALS passers)

- Accomplished Application for Admission Form
- Certificate of rating

#### Transferees (Those who started college level from other university/school)

- Accomplished Application for Admission Form
- Transcript of records/Certification of grades
- Other required documents such as Honorable Dismissal, Certificate of Good Moral Character, NBI or Police Clearance shall be submitted **AFTER** the applicant passed the grade evaluation of the College/Campus concerned

#### Second Course Applicants (Those who finished a two-year program or four-year degree program)

- Accomplished Application for Admission Form
- Transcript of records/Certification of grades

- Other required documents such as Honorable Dismissal, Certificate of Good Moral Character, NBI or Police Clearance shall be submitted **AFTER** the applicant passed the grade evaluation of the College/Campus concerned

## DATES TO REMEMBER

### Main Campus

<b>Start of application</b>	01 March 2021
<b>Deadline of application</b>	30 April 2021

### Satellite Campuses

<b>Start of application</b>	01 March 2021
<b>Deadline of application</b>	15 July 2021

### Tentative Schedule of Release of Admission Results

<b>Main Campus</b>	01 June 2021
<b>Deadline of application</b>	02 August 2021

Qualified applicants for college admission will be notified via email, phone call, text message, or FB messenger depending on the contact details provided.

## HOW TO SUBMIT THE REQUIRED DOCUMENTS

There are two ways by which applicants may submit all the required documents: hard copy via dropbox/courier/mail **OR** softcopy via online means.

**Hard copy** (Submit **photocopy** of required documents through mail/ parcel/ courier/ drop box addressed to the specific campus of choice)

**Online/Soft copy** (Submit **scanned copy/ screenshot/ clear photo** through email/ FB messenger/ google form link)

**Submit documents to the respective campus of choice.** Details of each campus can be found below:

CAMPUS	DETAILS	
<b>Main</b>	Electronic mail (email)	<a href="mailto:osasmain.guidance@cvsu.edu.ph">osasmain.guidance@cvsu.edu.ph</a> <a href="mailto:admission@cvsu.edu.ph">admission@cvsu.edu.ph</a>
	Google Form Link	(will be posted once available)
	FB messenger	FB page name: Cavite State University Main OSAS

	Drop box	Municipal Office Main Gates 1 and 2
	Mail, parcel, courier, etc.	Address: Office of Student Affairs and Services Cavite State University Indang, Cavite 4122
<b>Bacoor</b>	Electronic mail (email)	<a href="mailto:cvsuabacoor.admission@cvsu.edu.ph">cvsuabacoor.admission@cvsu.edu.ph</a>
	Google Form Link	<a href="https://docs.google.com/forms/d/e/1FAIpQLSf1OsKK58xYIfCYTZs8DZVhPxOUOymJY-K0CnxrU8bEOc2cWg/viewform">https://docs.google.com/forms/d/e/1FAIpQLSf1OsKK58xYIfCYTZs8DZVhPxOUOymJY-K0CnxrU8bEOc2cWg/viewform</a>
	FB messenger	<a href="https://www.facebook.com/CvSU.B.Admission">https://www.facebook.com/CvSU.B.Admission</a>
	Drop box	CvSU Bacoor Campus Gate
	Mail, parcel, courier, etc.	Office of Student Affairs and Services Cavite State University - Bacoor City Campus Sampaguita, Bacoor, Cavite 4102
<b>Carmona</b>	Electronic mail (email)	<a href="mailto:carmonaosas@cvsu.edu.ph">carmonaosas@cvsu.edu.ph</a>
	Google Form Link	Will be available through <a href="https://www.facebook.com/CvSUCarmona">https://www.facebook.com/CvSUCarmona</a>
	FB messenger	<a href="https://www.facebook.com/cvsu.carmona.1485">https://www.facebook.com/cvsu.carmona.1485</a>
	Drop box	Campus Gate
	Mail, parcel, courier, etc.	Cavite State University – Carmona Campus Market Road, Brgy. Maduya, Carmona, Cavite 4116
<b>Cavite City</b>	Electronic mail (email)	<a href="mailto:cvsucccosas@gmail.com">cvsucccosas@gmail.com</a>
	Google Form Link	
	FB messenger	Cavite State University Cavite City Campus
	Drop box	CvSU – CCC Main Gate
	Mail, parcel, courier, etc.	Office of Student Affairs and Services Cavite State University - Cavite City Campus Brgy 8, Pulo II Dalahican Cavite City, 4100
<b>Gen. Trias</b>	Electronic mail (email)	<a href="mailto:cvsugeneraltrias.admission@cvsu.edu.ph">cvsugeneraltrias.admission@cvsu.edu.ph</a>
	Google Form Link	(will be posted once available)
	FB messenger	CvSU General Trias City Campus Admissions

	Drop box	CvSU General Trias Admin Office
	Mail, parcel, courier, etc.	Cavite State University – General Trias City Campus Brgy Vibora, City of Gen. Trias, Cavite 4107
<b>Imus</b>	Electronic mail (email)	<a href="mailto:cvsuimus.admissions@cvsu.edu.ph">cvsuimus.admissions@cvsu.edu.ph</a>
	Google Form Link	
	FB messenger	CVSU Imus Admissions
	Drop box	CvSU Imus Admin Office
	Mail, parcel, courier, etc.	Cavite State University - Imus Campus Cavite Civic Center, Palico IV, Imus City, Cavite 4103
<b>Naic</b>	Electronic mail (email)	<a href="mailto:jmjojica@cvsu-naic.edu.ph">jmjojica@cvsu-naic.edu.ph</a>
	Google Form Link	
	FB messenger	Cvsu Naic OSAS
	Drop box	CvSU Naic Entrance Gate (Guard house)
	Mail, parcel, courier, etc.	Office of Student Affairs and Services Cavite State University - Naic Campus Bucana, Naic, Cavite 4110
<b>Rosario (CCAT)</b>	Electronic mail (email)	<a href="mailto:osa-admission@cvsu-rosario.edu.ph">osa-admission@cvsu-rosario.edu.ph</a>
	Google Form Link	
	FB messenger	Cavite State University- CCAT Campus
	Drop box	CvSU- CCAT Campus Gate II
	Mail, parcel, courier, etc.	Cavite State University - CCAT Em's Barrio, Barangay Tejeros Convention, Rosario, Cavite 4106
<b>Silang</b>	Electronic mail (email)	<a href="mailto:cvsusilangadmission@cvsu.edu.ph">cvsusilangadmission@cvsu.edu.ph</a>
	Google Form Link	
	FB messenger	<a href="https://www.facebook.com/osascvsusilang">https://www.facebook.com/osascvsusilang</a>
	Drop box	Cavite State University Silang Campus Entrance (Guardhouse)

	Mail, parcel, courier, etc.	Cavite State University – Silang Campus Office of Student Affairs and Services Biga, Silang, Cavite 4118
<b>Tanza</b>	Electronic mail (email)	<a href="mailto:admission.cvsutanza@gmail.com">admission.cvsutanza@gmail.com</a>
	Google Form Link	
	FB messenger	Cavite State University- Tanza
	Drop box	CvSU Tanza Admin Office
	Mail, parcel, courier, etc.	Cavite State University - Tanza Campus Pabahay 2000 Barangay Bagtas, Tanza, Cavite 4108
<b>Trece Martires City</b>	Electronic mail (email)	<a href="mailto:admissiontrecemartires@cvsu.edu.ph">admissiontrecemartires@cvsu.edu.ph</a>
	Google Form Link	(will be posted once available)
	FB messenger	CvSU Trece Martires City Campus Admissions
	Drop box	CvSU Trece Administration Office
	Mail, parcel, courier, etc.	Cavite State University – Trece Martires City Campus Brgy. Gregorio, Trece Martires City, Cavite 4109