



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for GAD

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for GAD”** with an Approved Budget for the Contract (ABC) of **One Hundred Fouteen Thousand Nine Hundred Four Pesos and 88/100 Only (PhP 114,904.88)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|----------|----------|--------|--|-----------|------------|
| 1. | 6 | Bottle | CLEANER, toilet and urinal | 41.60 | 249.60 |
| 2. | 12 | Pc | CORRECTION TAPE | 14.02 | 168.24 |
| 3 | 100 | Reams | PAPER, multi-purpose, 70gsm, A4 | 133.12 | 13,312.00 |
| 4 | 6 | Rolls | TAPE, transparent, width: 24mm (±1mm) | 10.09 | 60.54 |
| 5 | 12 | Pack | TOILET TISSUE PAPER, 2-ply, 100% recycled | 87.4 | 1,048.80 |
| 6 | 6 | Can | AIR FRESHENER, aerosol type | 90.22 | 541.32 |
| 7 | 3 | Pack | DETERGENT POWDER, 1kg | 37.43 | 112.29 |
| 8 | 6 | Can | INSECTICIDE, aerosol type | 139.36 | 836.16 |
| 9 | 6 | Gallon | ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters | 457.60 | 2,745.60 |
| 10 | 6 | Can | DISINFECTANT SPRAY | 128.96 | 773.76 |
| 11 | 6 | Bottle | HAND SOAP, Liquid, 500ml | 102.96 | 617.76 |
| 12 | 2 | Pc | EXTERNAL HD, 1TB | 2,650.83 | 5,301.66 |
| 13 | 6 | Unit | FIRE EXTINGUISHER, dry | 1,144.00 | 6,864.00 |
| 14 | 3 | Box | ACETATE (transparency film) A4 | 288.75 | 866.25 |
| 15 | 6 | Pack | LAMINATING FILM, A4, 125 mic | 630.00 | 3,780.00 |
| 16 | 12 | Pcs | MARKING PEN, permanent, Fine, black | 36.75 | 441.00 |
| 17 | 12 | Pcs | MARKING PEN, permanent, Fine, blue | 36.75 | 441.00 |
| 18 | 12 | Pcs | MARKING PEN, permanent, Fine, red | 36.75 | 441.00 |
| 19 | 6 | Rolls | TAPE, DOUBLE ADHESIVE, 1" | 26.25 | 157.50 |
| 20 | 6 | Rolls | TAPE, DOUBLE ADHESIVE, 2" | 52.50 | 315.00 |
| 21 | 6 | Pcs | STICKY NOTE PADS, yellow, 1.5"x2" | 29.40 | 176.40 |
| 22 | 4 | Packs | Rechargeable Battery, AA, 2 pc per pack | 250.00 | 1,000.00 |
| 23 | 2 | Packs | Rechargeable Battery, AAA, 2 pc per pack | 250.00 | 500.00 |
| 24 | 12 | Pcs | Whiteboard Marker, blue | 60.00 | 720.00 |
| 25 | 12 | pcs | Whiteboard Marker, red | 60.00 | 720.00 |

| | | | | | |
|---------------------|----|---------|--|-----------|-------------------|
| 26 | 2 | Pcs | ARCH FILE, 3-hole, A4, D-type, 1.5", with label | 262.50 | 525.00 |
| 27 | 4 | Pcs | ARCH FILE, 3-hole, A4, D-type, 2", with label | 315.00 | 1,260.00 |
| 28 | 4 | Pcs | ARCH FILE, 3-hole, A4, D-type, 3", with label | 367.50 | 1,470.00 |
| 29 | 6 | bottles | GLASS CLEANER | 210.00 | 1,260.00 |
| 30 | 6 | Bottles | HAND SANITIZER, 200ml | 105.00 | 630.00 |
| 31 | 1 | Unit | Battery Charger for AA and AAA Rechargeable Batteries, 4 slots | 1,000.00 | 1,000.00 |
| 32 | 1 | Unit | BULLETIN BOARD, cork board, 3'x5', with stand | 5,355.00 | 5,355.00 |
| 33 | 20 | Pcs | MAGAZINE FILE, close end, long, red | 84.00 | 1,680.00 |
| 34 | 1 | Unit | PUNCHER, 3-hole, HD | 1,155.00 | 1,155.00 |
| 35 | 3 | Pcs | WALL CLOCK, quartz | 315.00 | 945.00 |
| 36 | 3 | Unit | UPS | 3,045.00 | 9,135.00 |
| 37 | 1 | Set | CUPS AND SAUCER , 12's | 525.00 | 525.00 |
| 38 | 1 | dozen | DRINKING GLASS, Tall 12s | 315.00 | 315.00 |
| 39 | 1 | Dozen | FORK, stainless 12s | 315.00 | 315.00 |
| 40 | 1 | Dozen | PLATES (ivory white) 12s | 840.00 | 840.00 |
| 41 | 1 | Dozen | SPOON, stainless 12s | 315.00 | 315.00 |
| 42 | 1 | Unit | Dish Cabinet Plastic small | 2,310.00 | 2,310.00 |
| 43 | 2 | Pcs | RUBBER SQUIGEE | 157.50 | 315.00 |
| 44 | 1 | Set | TORNADO MOP, big | 1,365.00 | 1,365.00 |
| 45 | 4 | unit | BOOKSHELVES, Open Shelves, metal, 6 layers | 10,500.00 | 42,000.00 |
| TOTAL AMOUNT | | | | | 114,904.88 |

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 16, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services