



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
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**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTER**  
**(2<sup>ND</sup> POSTING)**

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- BAC Vice Chair
Rosalie A. Pelle	- Member
Gerry M. Castillo	- Member
Noel A. Sedigo	- Member
Emeline C. Guevarra	- TWG Chair, Computer and Office Equipment
Dindo C. Marges	- TWG Member, Computer and Office Equipment
Ramona Alvarado	- Representative, Joneco Tech. Marketing Corp.
OJ Kyle Jenezis Salazar	- Representative, DCI Intl. IT Solutions & Services Corp.
Loida Evangelista	- Representative, Masangkay Computer Center
Karen Angue	- Representative, Maximum Solutions
Alfred Agapito	- Representative, epldt
Isquilao	- Representative, epldt
Melinda Medalla	- Representative, American Technologies, Inc.
Marlon A. Mojica	- Dean, Imus Campus / End-user
Ricky R. Tepora	- End-user, Imus Campus
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTER (2<sup>nd</sup> POSTING) for Imus Campus via Cisco Webex was called to order at 1:00pm of March 30, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidders thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and no observers attended the online pre-bidding conference. Six prospective bidders attended the online pre-bidding conference via Cisco Webex; Joneco Tech. Marketing Corp., DCI Intl. IT Solutions & Services Corp., Masangkay Computer Center, Maximum Solutions, epldt, and American Technologies, Inc.

The Chair emphasized and clarified the following:

- ABC of the project is One Million Three Hundred Eight Thousand Seven Hundred Fifty Pesos only (₱ 1,308,750.00).
- All specifications discussed were all minimum requirements, thus, higher specifications are acceptable as agreed upon.
- Computer units are cloned as long as they meet the minimum specification requirements.
- Bidders should include installation of the units and place of delivery is in CvsU Imus Campus, Imus, Cavite.
- Delivery period is 30 days.

Other Matters:

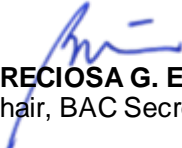
1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG. Preferably with tabs.

2. Payment of bidding documents is required before submission. Deadline of bid submission is on **April 14, 2021; 12:00noon**, late bids will not be accepted.
3. Bid opening will be face to face, to be held on **April 14, 2021 at 1:00pm** at International House 2, CvSU, Indang, Cavite.
4. Changes in the schedule will be communicated and the BAC will issue bid bulletin for the purpose.
5. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
6. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

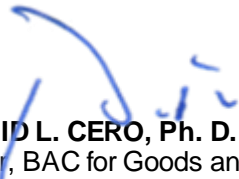
There being no other matters to be discussed, the pre-bid conference was adjourned at 1:20 pm.

Prepared by:

  
**ERLA F. MATEL**  
Member, BAC Secretariat

  
**PRECIOSA G. ERAÑA**  
Chair, BAC Secretariat

Attested By:

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services