



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY AND DELIVERY OF VEHICLE (AUV)-2nd POSTING

Present were:

| | |
|-------------------------|---|
| David L.Cero | - Chair, BAC for Goods and Consulting Services |
| Bettina Joyce P. Ilagan | - BAC Vice Chair |
| Rosalie A. Pelle | - Member |
| Gerry M. Castillo | - Member |
| Noel A. Sedigo | - Member |
| Ronald P. Peña | - TWG Chair, Air-conditioning, Transportation Equipt. and Other Machineries |
| Arturo C. Eraña | - TWG Member, Air-conditioning, Transportation Equipt. and Other Mach. |
| Emerson C. Lascano | - TWG Member, Air-conditioning, Transportation Equipt. and Other Mach. |
| Elton Encina | - Representative, Areza Motor Sales |
| Preciosa G. Eraña | - Chair, BAC Secretariat |
| Erla F. Matel | - Member, BAC Secretariat |
| Jayrard M. Austria | - Supply Office Staff |

The online pre-bidding conference for the SUPPLY AND DELIVERY OF VEHICLE (AUV) – 2ND POSTING via Cisco Webex was called to order at 2:00pm of March 30, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and no observers attended the online pre-bidding conference. Only Mr. Elton Encina, the representative from Areza Motor Sales attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is One Million Five Hundred Thirty Two Thousand Three Hundred Twenty Pesos (₱ 1,532,320.00).
- Specifications were discussed. Dimensions are minimum requirements, thus, higher specifications are acceptable as agreed upon.
- Early Warning Device must be included.

Other Matters:

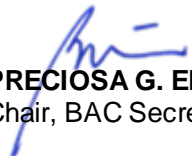
1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG. Preferably with tabs.
2. Payment of bidding documents is required before submission. Deadline of bid submission is on **April 14, 2021; 12:00noon**, late bids will not be accepted.
3. Bid opening will be face to face, to be held on **April 14, 2021 at 2:00pm** at International House 2, CVSU, Indang, Cavite.
4. Changes in the schedule will be communicated and the BAC will issue bid bulletin for the purpose.
5. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.

6. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.

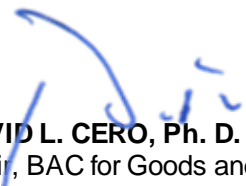
There being no other matters to be discussed, the pre-bid conference was adjourned at 2:15 pm.

Prepared by:


ERLA F. MATEL
Member, BAC Secretariat


PRECIOSA G. ERAÑA
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
Chair, BAC for Goods and Consulting Services