



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**

Indang, Cavite, Philippines  
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Printing of Brochures and Stickers**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Printing of Brochures and Stickers”** with an Approved Budget for the Contract (ABC) of **Two Hundred Thirty-Nine Thousand Pesos Only (PhP 239,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.			Printing of brochures Specifications: <ul style="list-style-type: none"> <li>• Material: C2S 80, 8.5 x 11</li> <li>• Full-color, back to back</li> <li>• 2 fold, 3 panel</li> </ul>		
	1,000.00		Brochure 1	8.00	8,000.00
	1,000.00		Brochure 2	8.00	8,000.00
	1,000.00		Brochure 3	8.00	8,000.00
	1,000.00		Brochure 4	8.00	8,000.00
2.			Printing of sticker for packaging (MAWCO) Specifications: <ul style="list-style-type: none"> <li>• High gloss sticker, 12cm x 12 cm</li> <li>• Full color</li> <li>• With half die cut</li> <li>• With plastic lamination</li> </ul>		
	10,000.00		Sticker 1	3.00	30,000.00
	10,000.00		Sticker 2	3.00	30,000.00
	10,000.00		Sticker 3	3.00	30,000.00
	10,000.00		Sticker 4	3.00	30,000.00
3.	20,000.00		Printing of sticker for cups/tin can top Specifications: <ul style="list-style-type: none"> <li>• High gloss sticker, 5cm diameter</li> <li>• 2 colors (dark brown and</li> <li>• With half die cut</li> </ul>	1.50	30,000.00
4.	1,000.00		Printing of sticker for tin cans Specifications: <ul style="list-style-type: none"> <li>• High gloss sticker, 31.5cm(W)x9cm(H)</li> <li>• 2 colors (dark brown and gold)</li> <li>• With half die cut</li> </ul>	7.00	7,000.00
5.	100		Printing of Coffee Book Specifications:	500.00	50,000.00

			<ul style="list-style-type: none"> <li>• Material: C2S 80, 8.5 x 11</li> <li>• Full-color, back to back</li> <li>• 100 pages including cover</li> <li>• thick cover</li> </ul>		
<b>TOTAL AMOUNT</b>					<b>239,000.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 11, 2021**.

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
 BAC Secretary, Goods and Services