



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**

Indang, Cavite, Philippines  
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Supplies and Materials for SHS**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for SHS”** with an Approved Budget for the Contract (ABC) of **One Hundred Thirteen Thousand Six Hundred Seventeen Pesos and 50/100 Only (PhP 113,617.50)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	50	pcs	BALLPEN, black	5.25	262.50
2.	100	Pcs	BALLPEN, green	5.25	525.00
3.	20	Pcs	BATTERY, AAA, 2's, HD	7350	1,470.00
4.	20	Pcs	BATTERY, 9V, HD	162.75	3,255.00
5.	100	Pcs	CERTIFICATE HOLDER, 8.5 x11", clear plastic	27.50	2,750.00
6.	2	Pcs	FLAG, Philippine National Flag, 4 x 8	325.00	650.00
7.	30	Pcs	GLUE STICK, small	5.25	157.50
8.	5	Bottles	INK REFILL, white boardmarker, black	138.60	693.00
9.	4	Boxes	PENCIL, #2, 12's/bx	84.00	336.00
10.	10	Pcs	SIGN PEN, black, 0.5	65.10	651.00
11.	30	Reams	SIGN PEN, blue, 0.5	65.17	1,955.00
12.	20	Rolls	TAPE, DOUBLE ADHESIVE, 1"	26.25	525.00
13.	3	packs	TAPE, DUCT, 2"	163.17	489.50
14.	30	Packs	COPY PAPER, short (8.5"x11"), 70gsm	189.00	5,670.00
15.	10	Packs	DAILY TIME RECORD, Form 48, White (50's bundle)	94.50	945.00
16.	5	Boxes	PHOTO PAPER, matte, 20pcs/pack, 180gsm, SHORT	105.00	525.00
17.	10	Pcs	SPECIALTY PAPER, 10's/pack, CREAM, A4	33.60	336.00
18.	5	Pcs	STICKER PAPER MATTE,10's/pack, A4	36.75	183.75
19.	400	Pcs	Specialty Board, 10's/packs, 180 gsm, white short	35.00	14,000.00
20.	2	Rolls	Plastic cover, gauge 6	3,000.00	6,000.00
21.	50	Pcs	US FOLDER, A4, white	4.20	210.00
22.	25	Bottles	Epson 003 black	350.00	8,750.00
23.	10	Bottles	Epson 003 yellow	350.00	3,500.00
24.	10	Bottles	Epson 003 magenta	350.00	3,500.00
25.	10	Bottles	Epson 003 cyan	350.00	3,500.00
26.	25	Bottles	Epson 664, black	350.00	8,750.00
27.	10	Bottles	Epson 664, yellow	350.00	3,500.00
28.	10	Bottles	Epson 664, cyan	350.00	3,500.00
29.	10	Bottles	Epson 664, magenta	350.00	3,500.00
30.	5	Pcs	PADLOCK, 50mm	126.00	630.00

31.	5	Pcs	PADLOCK, 60mm heavy duty	745.50	3,727.50
32.	5	Pcs	ALBATROSS, big	50.40	252.00
33.	30	Bottles	ALCOHOL, 70% isoprophyl, 500ml	51.10	1,533.00
34.	2	Dozens	BATHROOM TISSUE, Coreless plain	157.50	315.00
35.	5	Pcs	BRUSH with long plastic handle	157.40	787.00
36.	12	Pcs	BLEACHING SOLUTION, 1L	42.00	504.00
37.	5	Dozens	CLEANING TOWEL, 12's / pack	120.75	603.75
38.	10	Pcs	DISHWASHING FOAM	26.25	262.50
39.	6	Bottles	DISHWASHING LIQUID, 1000mL	105.00	630.00
40.	10	Pcs	DOORMAT, rubber	42.00	420.00
41.	5	Packs	GARBAGE BAG, XL, transparent, 100's	420.00	2,100.00
42.	5	Pcs	GARBAGE BAG, L, transparent, 100's	367.50	1,837.50
43.	5	Packs	GARBAGE BAG, medium, transparent, 100's	315.00	1,575.00
44.	12	Bottles	HAND SANITIZER, 200ml	105.00	1,260.00
45.	10	Pcs	SOAP, BATHROOM, 90 grams, 1 piece in individual box	25.20	252.00
46.	100	Pcs	FLOOR WAX, BOX, red dye	40.00	4,000.00
47.	6	Pcs	Footbath	800.00	4,800.00
48.	10	Cans	DISINFECTANT SPRAY 400 grms	257.90	2,579.00
49.	4	Sets	TORNADO MOP, big	1,365.00	5,460.00
<b>TOTAL AMOUNT</b>					<b>113,617.50</b>


2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 7, 2021**.

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
 BAC Secretary, Goods and Services