



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
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www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for Trece Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for Trece Campus”** with an Approved Budget for the Contract (ABC) of **Fifty-Five Thousand Six Hundred Pesos Only (PhP 55,600.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.


Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	10	Reams	Copy paper, long, 8.5" x 13", 80gsm	252.00	2,520.00
2.	60	Reams	Copy paer, A4, 8.27" x 11.69", 80 gsm	245.00	14,700.00
3.	10	btls	Epson ink bottle, 003, black	267.75	2,677.50
4.	10	Btls	Epson ink bottle, 003, magenta	267.75	2,677.50
5.	10	Btls	Epson ink bottle, 003, yellow	267.75	2,677.50
6.	10	Btls	Epson ink bottle, 003, cyan	267.75	2,677.50
7.	5	Btls	Ink HP GT51, black	283.50	1,417.50
8.	5	Btls	Ink HP GT52, cyan	283.50	1,417.50
9.	5	Btls	Ink HP GT52, magenta	283.50	1,417.50
10.	5	btls	Ink HP GT52, yellow	283.50	1,417.50
11.	5	cart	Canon ink cart, PG-810, black	1,000.00	5,000.00
12.	5	Cart	Canon ink cart, CL-811, colored	1,200.00	6,000.00
13.	5	Cart	Canon ink cart, PG-88, black	1,000.00	5,000.00
14.	5	cart	Canon ink cart, CL-98, colored	1,200.00	6,000.00
TOTAL AMOUNT					55,600.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 10, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most

advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services