

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The **CAVITE STATE UNIVERSITY**, through its Bids and Awards Committee (BAC), invites suppliers/manufacturers/distributors/contractors to apply for eligibility and to bid for the hereunder project:

Name of Project : **SUPPLY, DELIVERY AND INSTALLATION OF HRM LABORATORY SUPPLIES, MATERIALS AND EQUIPMENT (Upgrading of University Hotel as Training Facility for HRM Students-Main Campus)**

Location : **CAVITE STATE UNIVERSITY, INDANG, CAVITE**

Brief Description : **HRM LABORATORY SUPPLIES, MATERIALS AND EQUIPMENT**

Approved Budget for the Contract : **₱ 12,275,010.00**

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The breakdown of the project is listed, as follows:

| SUB LOT | | PROJECT COST | COST OF BIDDING DOCUMENTS |
|--|----------|----------------------|---------------------------|
| LOT A. Food and Beverage Service Wares | per lot | 136,700.00 | 500.00 |
| LOT B. Hotel Furnitures | per item | 2,470,442.00 | 5,000.00 |
| LOT C. Kitchen Equipment | per lot | 6,941,296.00 | 10,000.00 |
| LOT D. kitchen Tools and Utensils | per lot | 513,240.00 | 1,000.00 |
| LOT E. Linen | per lot | 589,000.00 | 1,000.00 |
| LOT F. Housekeeping Cleaning Equipment | per lot | 361,719.00 | 500.00 |
| LOT G. Front Office ICT Equipment | per item | 1,262,613.00 | 5,000.00 |
| Total | | 12,275,010.00 | |

The complete schedule of activities is listed, as follows:

| Activities | Schedule |
|------------------------------|--|
| 1. Issuance of Bid Documents | June 16, 2021 to July 8, 2021; 8:00AM – 4:00PM |
| 2. Pre-bid Conference | June 24, 2021; 10:00 AM; <i>(via Cisco webex)</i> Cavite State University, Indang, Cavite |
| 3. Opening of Bids | July 8, 2021; 10:00 AM; International House II, Cavite State University, Indang, Cavite |

Bid Documents will be available to prospective bidders. It may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the Cavite State University website. Interested bidders shall pay a non-refundable amount as stated above to the **CAVITE STATE UNIVERSITY Cashier** not later than the submission of bids not later than the submission of bids.

Pre-bid conference shall be open to all interested bidders. Bids must be delivered to the Office of the BAC Chairman, Administration Bldg., CvSU, Indang, Cavite on or before the abovementioned date and time. All bids must be accompanied by a bid security in any of the acceptable forms and amount. Bids will be opened in the presence of the bidders' authorized representatives who choose to attend the bidding. Late bids shall not be accepted.

The **CAVITE STATE UNIVERSITY (CvSU)** assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. CvSU also reserves the right to accept or reject any or all bids, to annul the bidding process, to reject all bids at any time prior to Contract Award without incurring any liability to the affected bidders, waive any required formality therein, and to award the Contract to the bidder whose bid proposal as evaluated is most advantageous to the University.

Approved by:

DAVID L. CERO, PhD
BAC Chair, Goods and Consulting Services