



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**

Indang, Cavite, Philippines

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www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Office Equipment**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Equipment”** with an Approved Budget for the Contract (ABC) of **Sixty-Seven Thousand One Hundred Twenty-Nine Pesos and 20/100 Only (PhP 67,129.20)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Cellupar Phone <ul style="list-style-type: none"> <li>• Storage &amp; RAM: 4GB+64GB / 4GB+128GB / 6GB+1258GB</li> <li>• Display: 6.43” AMOLED</li> <li>• Processor: Qualcomm; Snapdragon 678</li> <li>• Battery: 5000mAh; 33w fast charging</li> <li>• Camera: Rear – 48MP+8MP+2MP+2MP; Quad camera: front – 13MP</li> <li>• Security: arc side fingerprint sensor / AI face unlock</li> <li>• Splash, water and dust resistant = IP53</li> </ul>	10,500.00	10,500.00
2.	1	Unit	Document Scanner Scan Function <ul style="list-style-type: none"> <li>• A4 sheet-fed, simplex colour scanncer</li> <li>• Sensor type: CIS</li> <li>• Light source: RGB LED</li> <li>• Optical resolution: 600 x 600 dpi</li> <li>• Output resolution: 50-1,200 dpi</li> <li>• Scanncer bit depth (colour): 48-bit input, 24-bit output</li> <li>• Scanncer bit depth (grayscale): 16-bit input, 8-bit output</li> <li>• Scanncer bit depth (black &amp; white): 16-bit input, 1-bit output</li> <li>• Max document size: 216 x 1,117mm</li> <li>• Output file format: JPEG, TIFF, Multi-TIFF, PDF, Searchable PDF, BMP, PNG</li> <li>• Document capture pro: JPEG, TIFF, Multi-TIFF, PDF,</li> </ul>	14,995.00	14,995.00

			Searchable PDF, BMP, PNG, DOCX, XLSX, PPTX Scan Speed <ul style="list-style-type: none"> <li>• ADF Monochrome (simplex / duplex): 200dpi: 25ppm / 50ipm, 5.0ppm / 10ipm (USB Bus power)</li> <li>• 300 dpi: 25ppm / 50ipm 5.0ppm / 10ipm (USB Bus Power)</li> <li>• 600 dpi: 5.0ppm / 10ipm 5.0ppm / 10ipm (USB Bus Power)</li> <li>• ADF Colour (Simplex / Duplex):</li> <li>• 200 dpi: 25ppm / 50ipm 5.0ppm / 10ipm (USB Bus Power)</li> </ul>		
3.	1	Unit	Printer <ul style="list-style-type: none"> <li>• Multifunction</li> <li>• Continuou-ink-system with wifi</li> </ul>	10,000.00	10,000.00
4.	1	Unit	Printer <ul style="list-style-type: none"> <li>• Multifunction</li> <li>• Continuou-ink-system</li> </ul>	8,400.00	8,400.00
5.	1	Unit	Microwave oven <ul style="list-style-type: none"> <li>• 20L capacity</li> <li>• 30-minute timer</li> <li>• Manual rotary control / Digital</li> <li>• Measurements: L45 x W34 x H26cm</li> <li>• 700-1200W</li> </ul>	3,675.00	3,675.00
6.	1	Unit	Paper Shredder <ul style="list-style-type: none"> <li>• Dimension: 450x325x675mm</li> <li>• Throat width: 310mm</li> <li>• Sheet capacity: 12 (A4), 8 (A3)</li> <li>• Cut size: 3x29mm</li> <li>• Average speed: 3mpm</li> <li>• Bin capacity: 30L</li> <li>• Gross weight: 29kg</li> </ul>	5,699.20	5,699.20
7.	2	Units	External hard drive, 2TB	6,300.00	12,600.00
8.	1	unit	Paper Cutter, 15" x 18"	1,260.00	1,260.00
<b>TOTAL AMOUNT</b>					<b>67,129.20</b>


2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.

- Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
- Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
- The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 9, 2021.**

Address : Supply Office, Administration Building

Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**PRECIOSA G. ERAÑA**  
BAC Secretary, Goods and Services