



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203

www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for Makapuno

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for Makapuno”** with an Approved Budget for the Contract (ABC) of **One Hundred Eighty-Nine Thousand Three Hundred Two Pesos and 84/100 Only (PhP 189,302.84)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	Boxes	Paper clip, 50mm	17.14	34.28
2.	20	Pcs	Record book, 300 pages	70.72	1,414.40
3.	20	Rolls	Tape, masking, 48mm	106.60	2,132.00
4.	10	Rolls	Tape, transparent, 48mm	19.97	199.70
5.	2	Pcs	Stapler, standard type	176.80	353.60
6.	4	Pcs	Flash drive, 16GB	167.44	669.76
7.	50	Pcs	Ballpen, black	5.25	262.50
8.	50	Pcs	Ballpen, blue	5.25	262.50
9.	3	Pcs	Eraser, felt, for white / black board	25.20	75.60
10.	1	Box	Pencil, #2, 12's/box	84.00	84.00
11.	50	Reams	Bond paper, A4, gsm 70	220.00	11,000.00
12.	50	Pcs	Envelope, expanding, long, kraft	15.75	787.50
13.	1	Box	Folder, pressboard, plain, 50's, long, green	498.75	498.75
14.	6	Pcs	Epson ink, C13T664100 (T6641),black	315.00	1,890.00
15.	3	Pcs	Epson ink, C13T664100 (T6641), cyan	315.00	945.00
16.	3	Pcs	Epson ink, C13T664300 (T6643), magenta	315.00	945.00
17.	3	Pcs	Epson ink, C13T664400 (T6644), yellow	315.00	945.00
18.	2	Sets	Laser printer ink set	1,200.00	2,400.00
19.	36	Pcs	Marking pen, permanent, superfine, black	47.25	1,701.00
20.	6	Rolls	Nylon cord	105.00	630.00
21.	1	Unit	Bulletin board, whiteboard, 4'x8'	4,095.00	4,095.00
22.	1	Unit	Calculator, scientific, 12 digits	498.75	498.75
23.	1	Pcs	Ruler, 24inches, metal	241.50	241.50
24.	2	Pcs	Scissor, 6", HD	73.50	147.00
25.	2	Pcs	Tape dispenser, HD	300.00	600.00
26.	2	Units	Web camera	2,000.00	4,000.00
27.	2	Units	Headset	2,000.00	4,000.00
28.	2	Pcs	Whiteboard, 3'x4'	3,500.00	18,000.00
29.	4	Units	External hard drive, 2TB	4,500.00	18,000.00
30.	3	Boxes	Laminating film, A4, 250mic	1,260.00	3,780.00
31.	1	Unit	ID laminator, HD	4,830.00	4,830.00
32.	2	Units	Paper shredder, HD, 6sheets cap	15,225.00	30,450.00

33.	2	Units	Coffee maker, 10 cups	1,575.00	3,150.00
34.	1	Unit	Water dispenser, hot and cold	5,880.00	5,880.00
35.	4	Units	External hard drive, 1TB	3,500.00	14,000.00
36.	1	Unit	Swivel chair, high back, with tilt function, black	7,000.00	7,000.00
37.	4	Units	Swivel chair, mesh hair with headrest, black	3,000.00	12,000.00
38.	10	Units	Meeting chairs, swivel with cushion, black	3,000.00	30,000.00
39.	4	Units	Mobile pedestals	3,100.00	12,400.00
TOTAL AMOUNT					189,302.84

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 11, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services