



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
(046) 4150-010
www.cvsu.edu.ph

MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
ONE YEAR CONTRACT FOR SECURITY SERVICES (2021-2022)
MAIN AND SATELLITE CAMPUSES

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Gerry M. Castillo	- Member
Noel A. Sedigo	- Member
Estrella Resurreccion	- Commission on Audit
Bernie Mar Malabunga	- UNECO, Observer Representative
Susan G. Tan	- TWG Chair, Security, Janitorial and Consultancy Services
Roderick M. Rupido	- TWG Member, Security, Janitorial and Consultancy Services
Representative	- Kerygma Security Services Inc.
Joe-Ar Basiana	- Representative, Justice, Principle & Sovereignty Security Agency Corporation
Concepcion Pepito	- } Representatives, Dalisay Security Providers, Inc.
Lito Pega	
Representative	- Commander Security Services, Inc.
Representative	- Grand Meritus Security Agency, Inc.
Gladies Mae E. Arrabis	- } Representatives, Mulawin Security and Investigation Agency, Inc.
Agaton D. Lagud	
Ma. Cristina Tadoy	- Representative, Tough Guard
Representative	- World Cup Security Services, Inc.
Romulo L. Gomez	- Director, University Civil Security Services Unit / End-user
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Jayrard M. Austria	- Supply Office Staff

The online pre-bidding conference for the ONE YEAR CONTRACT FOR SECURITY SERVICES (2021-2022) MAIN AND SATELLITE CAMPUSES via Cisco Webex was called to order at 9:30am of June 24, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observers, Resident State Auditor and UNECO (Union of Enterprising Cooperatives) TMC Cavite Representative. Ten (10) representatives from prospective bidders/security agencies attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Twenty Five Million Three Hundred Fourteen Thousand Nine Hundred Sixty Pesos (₱ 25,314,960.00).
- The Add-ons Technical Specifications were enumerated and discussed.

A. Corrections, Clarifications and Changes are the following:

1. Item No. 24 – CCTV – One (1) 40 channel high definition digital video recorder with 4TB Internal Hard Disk Drive, instead of 16 channel.
2. Attach all supporting documents for Single Largest Completed Contract (SLCC) and On-going and Completed contracts.
3. Government clearances and permits are required as listed in the checklist of requirements.

4. At least college level (2 years of college) for security guards is required.
5. 12 hours Duty, and no straight duty for security guards.
6. A. For main campus – 17 dayshift security guards, 1 Security Officer and 9 nightshift security guards, 1 Security Officer.

B. For Satellite Campuses:	Day Shift	Night Shift
Trece Martires City	1	1
Silang	2	2
Carmona	2	2
Rosario	3	3
Imus	5	3
Cavite City	3	3
Tanza	1	1
General Trias	1	1
Bacoor	2	1
Naic	2	2

B. Other Concerns and Reminders:

1. On-site inspection/visit of the main and satellite campuses can be scheduled in coordination with the University Civil Security Services Unit.
2. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
3. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on **July 8, 2021; 8:00am**, late bids will not be accepted.
4. Bid opening will be face to face, to be held on July 8, 2021 at 9:30am at CvSU International House 2.
5. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
6. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.


There being no other matters to be discussed, the pre-bid conference was adjourned at 10:20 am.

Prepared by:


ERLA F. MATEL
 Member, BAC Secretariat


PRECIOSA G. ERAÑA
 Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
 Chair, BAC for Goods and Consulting Services