



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

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www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Equipment and Furniture

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Equipment and Furniture”** with an Approved Budget for the Contract (ABC) of **Three Hundred Twenty-Two Thousand One Hundred Fourty-Nine Pesos and 60/100 Only (PhP 322,149.60)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Unit	Notebook <ul style="list-style-type: none"> • 4GB RAM • 500GB HDD • i3 8th Gen • intel HD Graphics 	17,000.00	17,000.00
2.	1	Set	Sofa Set <ul style="list-style-type: none"> • 3-in1 seater • With center table • High-end design 	15,000.00	17,000.00
3.	3	Units	Branded Computer Set <ul style="list-style-type: none"> • i7 processor • 8GB RAM, 1TB HDD • 2GB video card • 21.5" display monitor, full HD • 16x DVD writer SATA • USB optical mouse with pad • Standard full-sized keyboard 	39,208.0	117,624.00
4.	1	Unit	Digital Camera <ul style="list-style-type: none"> • 3.2MP 	28,860.00	28,860.00
5.	4	units	Laptop <ul style="list-style-type: none"> • i7 processor • 8GB RAM, 1TB HDD • 2GB video card • 15.6" full HD 1920x1080 	35,916.40	143,665.60
TOTAL AMOUNT					322,149.60

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the

contact details listed below **on or before 5:00 PM of July 27, 2021.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services