



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
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 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials”** with an Approved Budget for the Contract (ABC) of **Two Hundred Sixty-Six Thousand Nine Hundred Pesos and 48/100 Only (Php 266,900.48)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	Roll	ACETATE, gauge #4, 50m per roll, plastic cover	1,050.00	2,100.00
2.	50	Box	ACETATE (transparency film) A4	275.00	13,750.00
3.	20	pcs	BATTERY, AA, 2's, HD	70.00	1,400.00
4.	20	Pcs	BATTERY, AAA, 2's, HD	70.00	1,400.00
5.	200	Pcs	CABLE TIE	5.00	1,000.00
6.	2	Packs	LAMINATING FILM, 8.5"x11", 250 mic	1,075.00	2,150.00
7.	10	Packs	LAMINATING FILM, A4, 125 mic	600.00	6,000.00
8.	10	Packs	LAMINATING FILM, A4, 250 mic	1,200.00	12,000.00
9.	20	Pcs	MARKING PEN, permanent, Broad, black	35.00	700.00
10.	20	Pcs	MARKING PEN, permanent, Fine, black	35.00	700.00
11.	1000	Pcs	RJ45	5.00	5,000.00
12.	25	Pcs	SIGN PEN, black, 0.5	62.00	1,550.00
13.	20	Packs	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, A4	35.00	700.00
14.	15	Packs	STICKER PAPER GLOSSY, 10's/pack, A4	35.00	525.00
15.	15	packs	STICKER PAPER MATTE, 10's/pack, A4	35.00	525.00
16.	10	Roll	HEAVY DUTY DOUBLE ADHESIVE TAPE 3M, 50mm width rubber foam, water proof	839.31	8,393.14
17.	25	Pcs	ARCH FILE, 3-hole, A4, D-type, 2", with label	300.00	7,500.00
18.	50	Pcs	ARCH FILE, 3-hole, A4, D-type, 3", with label	350.00	17,500.00
19.	5	Pcs	DOCUMENT STORAGE BOX, Plastic with wheels, 68cmx48cmx40cm, 87 liters	900.00	4,500.00
20.	2	Units	PUNCHER, 3-hole, HD	1,100.00	2,200.00
21.	3	Pcs	RULER, 24 inches, metal	230.00	690.00
22.	10	Pcs	WALL CLOCK, quartz, round, silent sweep quartz movement, battery operated, 20x20x4cm	300.00	3,000.00
23.	5	Pcs	PUNCHER, 3-hole; 28 sheet, punch shape: round; lever handle; non-skid base; HD; removable chip tray	439.92	2,199.62

24.	2	btls	BROTHER, INK in bottle, BT5000C, cyan	400.00	800.00
25.	2	Btls	BROTHER, INK in bottle, BT5000M, magenta	420.00	840.00
26.	2	Btls	BROTHER, INK in bottle, BT5000Y, yellow	420.00	840.00
27.	4	Btls	BROTHER, INK in bottle, BT6000BK, black	420.00	1,680.00
28.	15	Btls	EPSON INK 673 CYAN, 70ml	500.00	7,500.00
29.	15	Btls	EPSON INK 673 MAGENTA, 70ml	500.00	7,500.00
30.	15	Btls	EPSON INK 673 LIGHT MAGENTA, 70ml	500.00	7,500.00
31.	15	Btls	EPSON INK 673 LIGHT CYAN, 70ml	500.00	7,500.00
32.	15	Btls	EPSON INK 673 YELLOW, 70ml	500.00	7,500.00
33.	15	Btls	EPSON INK 673 BLACK, 70ml	500.00	7,500.00
34.	100	Btls	EPSON INK 003 CYAN, 65ml	290.00	29,000.00
35.	100	Btls	EPSON INK 003 MAGENTA, 65ml	290.00	29,000.00
36.	100	Btls	EPSON INK 003 YELLOW, 65ml	290.00	29,000.00
37.	125	btls	EPSON INK 003 BLACK, 65ml	282.006	35,257.72
TOTAL AMOUNT					266,900.48

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 29, 2021.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services