



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines

☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for OSAS

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for OSAS”** with an Approved Budget for the Contract (ABC) of **Six Hundred Forty-Five Thousand Five Hundred Fifty-Eight Pesos and 58/100 Only (PhP 645,558.58)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	10	Box	Clip backfold, 19mm	9.05	90.5
2.	10	Box	Clip backfold, 25mm	15.27	152.7
3.	10	Box	Clip backfold, 32mm	20.8	208
4.	10	box	Clip backfold, 50mm	47.84	478.4
5.	100	Pcs	Correction tape	14.02	1,402.00
6.	2	Box	Envelope, documentary, A4	673.09	1,346.18
7.	50	Pcs	Sign pen, black, liquid/ gel ink, 0.5mm needle tip	34.61	1,730.50
8.	50	Pcs	Sign pen, blue, liquid/ gel ink, 0.5mm needle tip	34.61	1,730.50
9.	50	Pcs	Sign pen, red, liquid/ gel ink, 0.5mm needle tip	34.61	1,730.50
10.	10	Pcs	Stamp pad, felt, bed dimension: 60mm x 100mm	34.95	349.50
11.	100	Roll	Tape, transparent, width: 24mm	10.09	1,009.00
12.	90	Gallon	Alcohol, ethyl. 68%-72%, scented, 3.785ltrs	457.60	41,184.00
13.	100	Pcs	Face shield, direct splash protection	124.80	12,480.00
14.	10	Units	Electric fan, industrial	1,109.68	11,096.80
15.	50	Pcs	Ballpen, black	5.25	262.50
16.	50	Pcs	Ballpen, blue	5.25	262.50
17.	50	Pcs	Ballpen, green	5.25	262.50
18.	50	Pcs	Ballpen, red	5.25	262.50
19.	3	Box	Folder, pressboard, plain, 50's, long, green	498.75	1,496.25
20.	3	Box	Folder, pressboard, plain, 50's, short, green	498.75	1,496.25
21.	200	Pcs	US Folder, A4, white	4.20	840.00
22.	20	Pcs	Doormat, cotton	26.25	525.00
23.	5	Pcs	Dating and stamping machine, HD	367.50	1,837.50
24.	50	Pcs	Stapler, HD, with remover, #35	115.50	5,775.00
25.	5	Units	External hard drive, 6TB	12,600.00	63,000.00
26.	5	Units	Keyboard, USB type	420.00	2,100.00
27.	5	Units	Keyboard, wireless	525.00	2,625.00
28.	15	Units	Printer, multifunction, continuous-ink-system	8,400.00	126,000.00
29.	5	Sets	Tornado mop, big	1,365.00	6,825.00
30.	10	Units	Bookshelves, open shelves, metal,	10,500.00	10,500.00

			6layers		
31.	10	Pcs	Cabinet, filing, lateral, 3layers	12,600.00	126,000.00
32.	12	units	Chair, executive, fabric, with arm rest	10,500.00	126,000.00
TOTAL AMOUNT					645,558.58


2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 20, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services