



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials”** with an Approved Budget for the Contract (ABC) of **One Hundred Eighty-Two Thousand Three Hundred Seventy-Three Pesos and 06/100 Only (PhP 182,373.06)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	book	RECORD BOOK, 500 pages	101.92	203.84
2.	1	box	RUBBER BAND, 70mm min lay flat length (#18)	109.50	109.50
3.	100	roll	TAPE, transparent, width: 24mm (±1mm)	10.09	1,009.00
4.	10	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled	87.40	874.00
5.	10	pair	SCISSORS, symmetrical, blade length: 65mm, 1 piece	40.56	405.60
6.	5	pc	TAPE DISPENSER, table top	64.20	321.00
7.	20	roll	TAPE, DOUBLE ADHESIVE, 1"	26.25	525.00
8.	10	roll	TAPE, DOUBLE ADHESIVE, 2"	52.50	525.00
9.	3	bottle	INK HP GT51, BLACK	283.50	850.50
10.	3	bottle	INK HP GT52, CYAN	283.50	850.50
11.	3	bottle	INK HP GT52, MAGENTA	283.50	850.50
12.	3	bottle	INK HP GT52, YELLOW	283.50	850.50
13.	5	box	KYOCERA TK-7220-toner	7,800.00	39,000.00

14.	1	cart	HP INK CARTRIDGE, Deskjet GT5820, BLACK	650.00	650.00
15.	1	cart	HP INK CARTRIDGE, Deskjet GT5820, COLORED	700.00	700.00
16.	100	pcs	PAPER CUPS 12 oz	1.05	105.00
17.	100	pcs	STIRRER- wood/plastic	0.53	52.50
18.	10	pack	TABLE NAPKIN	31.50	315.00
19.	5	pack	GARBAGE BAG, XL, transparent, 100's	420.00	2,100.00
20.	35	bottle	ALCOHOL, ethyl 500ml	87.16	3,050.60
21.	50	can	DISINFECTANT SPRAY 400 grms	257.92	12,896.00
22.	6	bottle	HAND SOAP, Liquid, 500ml	205.92	1,235.52
23.	6	unit	Air Purifier	14,000.00	84,000.00
24.	4	set	Alcohol Dispenser Stand	3,000.00	12,000.00
25.	4	pc	CALCULATOR, SCIENTIFIC, 12 digits	498.75	1,995.00
26.	10	pc	RULER, ordinary	12.60	126.00
27.	20	pc	STAPLER, HD, with remover, #35	115.50	2,310.00
28.	10	pc	MOUSE, Optical, WIRELESS	446.25	4,462.50
29.	10	pc	Mouse Pad	200.00	2,000.00
30.	1	set	Microsoft Office License Lifetime	8,000.00	8,000.00
TOTAL AMOUNT					182,373.06

2. Delivery Period: ____ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 23, 2021**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services