



Republic of the Philippines
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF PSYCHOLOGY LABORATORY
SUPPLIES, MATERIALS AND EQUIPMENT FOR BACoor CAMPUS
- 5 Lots (Second Posting)

Present were:

David L.Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Noel A. Sedigo	- Member
Rene B. Betonio	- TWG Chair, Medical, Dental and Lab. Equipment
Lani S. Rodis	- TWG Member, Medical, Dental and Lab. Equipment
Ms. Jenny	- Representative, Andsons Educational Resources Inc.
Monica Yu Hernandez	- Representative, Vanguard Assessment and Behavioral Dynamics Int'l. Corp.
Menvyluz S. Macalalad	- Dean, Bacoor Campus / End-user
Phoebe Joyce C. Villanueva	- End-user, Bacoor Campus
Jimmy M. Caltino	- End-user, Bacoor Campus
Ron Loioe Delos Ryes	- End-user, Bacoor Campus
Kathy J. Gumboc	- End-user, Bacoor Campus
Preciosa G. Eraña	- Chair, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat
Michael S. Del Rosario	- Supply Office Staff
Chester Jade E. Mojica	- Procurement Staff

The online pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF PSYCHOLOGY LABORATORY SUPPLIES, MATERIALS AND EQUIPMENT FOR BACoor CAMPUS - 5 Lots (Second Posting) via Cisco Webex was called to order at 10:10am of August 5, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, and the members of the BAC Secretariat. Two (2) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is One Million Seven Hundred Twenty Nine Thousand Nine Hundred Eighty Pesos (₱ 1,729,980.00).
- The breakdown of the project is as follows:

Lot A – Biopsychology Equipment (4 Items-Per Lot Bid)	₱ 109,980.00
Lot B – One Way Mirror (2 Sets-Per Lot Bid)	₱ 850,000.00
Lot C – ICT Equipment (3 Items-Per Lot Bid)	₱ 274,000.00
Lot D – Simulation and Testing Room Furniture (8 Items-Per Lot Bid)	₱ 247,500.00
Lot E – Psychological Testing Materials (7 Items-Per ITEM Bid)	₱ 248,500.00
- All technical specifications were enumerated and discussed. All pictures are for reference only.

A. Clarifications and Changes are the following:

1. Lot B – One Way Mirror (2 Sets-Per Lot Bid) – **Perspective Plans will be provided by the end-user and will be included in the Bid Bulletin.**

2. Lot C – ICT Equipment (3 Items- Per Lot Bid)
 1. 1 Lot - Network Video Recorder (Observation Equipment)
 2. 4 Units – Multi-Function Ink Tank Printer
 3. 2 Units – Pigment Printer 3in1 (Print, Scan & Copy)

3. Lot D – Simulation and Testing Room Furniture (8 Items-Per Lot Bid)
 1. 1 Unit – Lounge Chair
 2. 1 Set – Sofa Set
 3. 3 Units – Office Table
 4. 5 Units – Mesh Office Chair (**Adjustable Height/Gas Lift**)
 5. 2 Units – Vertical Steel Filing Cabinet (**White or Grey**)
 6. 2 Units – Sliding Glass Door, Steel Cabinet with Lock (**White or Grey**)
 7. 5 Units – Steel Cabinet File Storage / ICT Equipment Storage (**White or Grey**)
 8. 4 Units – Carrel Desks and Chair Wooden Top and Metal Legs Set (Individual)

1. Lot E – Psychological Testing Materials (7 Kits/Items-Per ITEM Bid)
 1. 1 Kit – Culture Fair Intelligence Scale 3 (for college educated adults)
 2. 1 Kit – OASIS:3 Aptitude Test
 3. 1 Kit – Watson-Glaser Critical Thinking Appraisal
 4. 1 Kit – Differential Aptitude Test
 5. 1 Kit – Occupational Stress Inventory – Revised
 6. 1 Kit – Guilford Zimmerman Temperament Survey
 7. 1 Kit – Basic Personality Inventory


A. Other Concerns and Reminders:

1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on **August 19, 2021; 8:00am**, late bids will not be accepted.
3. Bid opening will be face to face, to be held on **August 19, 2021 at 10:00am** at CvSU International House 2. Any postponement will be properly communicated.
4. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
5. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed; that is, to wear face mask and face shield and to present a valid health certificate from Barangay or Rural Health Unit.


There being no other matters to be discussed, the pre-bid conference was adjourned at 10:35 am.

Prepared by:


ERLA F. MATEL
 Member, BAC Secretariat


PRECIOSA G. ERAÑA
 Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
 Chair, BAC for Goods and Consulting Services