



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
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 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for CEIT

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for CEIT”** with an Approved Budget for the Contract (ABC) of **One Hundred Fourteen Thousand One Hundred Seven Pesos and 60/100 Only (PhP 214,107.60)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	40	pcs	Ballpen, black	5.25	2,016.00
2.	20	Pcs	Ballpen, blue	5.25	105.00
3.	30	Pcs	Ballpen, red	5.25	157.50
4.	10	Pcs	Battery, AA, 2's, HD	73.50	735.00
5.	10	Pcs	Battery, AAA, 2's, HD	73.50	735.00
6.	5	box	Clip, backfold, 15mm, 12's	12.60	63.00
7.	5	Box	Clip, backfold, 32mm, 12's	29.40	147.00
8.	5	Box	Clip, backfold, 41mm, 12's	52.50	262.50
9.	5	Box	Clip, bulldog, 23mm, 12's	29.40	147.00
10.	5	Box	Clip, bulldog, 31mm, 12's	39.90	199.50
11.	5	Box	Clip, bulldog, 38mm, 12's	48.30	241.50
12.	5	Box	Clip, bulldog, 51mm, 12's	70.35	351.75
13.	5	Box	Clip, bulldog, 63mm, 12's	103.95	519.75
14.	5	Box	Clip, bulldog, 75mm, 12's	140.70	703.50
15.	5	Btls	Clip, bulldog, 75mm, 12's	126.00	630.00
16.	10	packs	Index tab flags, transparent film, arrow shape, assorted colors	36.75	367.50
17.	10	Packs	Index tab flags, sign here, yellow	178.50	1,785.00
18.	5	Box	Pencil, #2, 12's/bx	84.00	420.00
19.	2	Btls	Stamp pad ink, black	68.25	136.50
20.	10	Rolls	TAPE, double adhesive, 1"	26.25	262.50
21.	10	Rolls	TAPE, double adhesive, 2"	52.50	525.00
22.	3	Rolls	TAPE, DUCT, 3"	220.50	661.50
23.	10	Rolls	TAPE, MAGIC, 1"	239.40	2,394.00
24.	10	Ream	Colored bond paper, A4, S20 (70 gsm), orange	371.70	3,717.00
25.	20	Pcs	Arch file, 3-hole, A4, D-type, 2", with label (accreditation/ ISO)	315.00	6,300.00
26.	50	Pcs	Brown envelope, for A4 size document	1.68	84.00
27.	10	btls	EPSON INK , C13T6664100 (T6641) , Black	315.00	3,150.00
28.	5	Btls	EPSON INK , C13T664200 (T6642) , Cyan	315.00	1,575.00
29.	5	Btls	EPSON INK , C13T664300 (T6643) , Magenta	315.00	1,575.00

30.	5	Btls	EPSON INK , C13T664400 (T6644) , Yellow	315.00	1,575.00
31.	30	Btls	EPSON INK, BOTTLE, 003, black	267.75	8,032.50
32.	10	Btls	EPSON INK, BOTTLE, 003, magenta	267.75	2,677.50
33.	10	Btls	EPSON INK, BOTTLE, 003, yellow	267.75	2,677.50
34.	10	Btls	EPSON INK, BOTTLE, 003, cyan	267.75	2,677.50
35.	40	Pcs	ALBATROSS, big	50.40	2,016.00
36.	40	Btls	ALCOHOL, 70% isoprophyl, 500ml	76.65	3,066.00
37.	20	Btls	BLEACHING SOLUTION, 1L	42.00	840.00
38.	5	packs	GARBAGE BAG, XL, transparent, 100's	420.00	2,100.00
39.	20	Btls	HAND SANITIZER, 200ml	105.00	2,100.00
40.	20	Btls	MURIATIC ACID	47.25	945.00
41.	20	Pcs	SCOTCH BRITE with foam	31.50	630.00
42.	20	Btls	ALCOHOL, ethyl 500ml	87.16	1,743.20
43.	10	Gallon	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	915.20	9,152.00
44.	15	Cans	DISINFECTANT SPRAY 400 grms	257.92	3,868.80
45.	20	Btls	HAND SOAP, Liquid, 500ml	205.92	4,118.40
46.	20	Btls	HAND SANITIZER, 500mL	302.86	6,057.20
47.	4	Pcs	GLUE GUN, small	105.00	420.00
48.	5	Pcs	BULLETIN BOARD, whiteboard, 4'x8'	4,095.00	20,475.00
49.	5	Sets	BULLETIN BOARD, whiteboard, 4'x8', with stand	7,560.00	37,800.00
50.	5	Units	ELECTRIC FAN, Industrial, 20", banana blade	3,255.00	16,275.00
51.	30	Units	ELECTRIC FAN, Orbit fan, 18"	1,890.00	56,700.00
TOTAL AMOUNT				214,107.60	


2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 7:00 AM of November 26, 2021.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
 BAC Secretary, Goods and Services