



Republic of the Philippines
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE

Supply, Delivery and Installation of Laboratory Equipment (Interdisciplinary Research Building)

Present were:

David L.Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Rosalie A. Pelle	- Member
Edwina O. Roderos	- Member
Gerry M. Castillo	- Member
Noel A. Sedigo	- Member
Bernie Mar Malabunga	- UNECO, Observer Representative
Rene B. Betonio	- TWG Chair, Medical, Dental and Lab. Equipment
Lani S. Rodis	- TWG Member, Medical, Dental and Lab. Equipment
Elizabeth G. Gabillte	- Representative, Levins International Corporation
Elizabeth A. Mora	- Representative, Labtraders Inc.
Centenna B. Silverio	- Representative, Noveaulab Asia Corporation
Lorraine Jose	- Representative, Elite Scientific
Michelle Reyes	- Representative, Chemhub Technologies, Inc.
Hanael Jude Marie F. Egmilan	- Representative, Golden Bat (Far East) Inc.
Athena Fua	- Representative, Visayan Northstar Enterprises
Vida Gerlyn Marges	- Representative, ITS Science Phils, Inc.
Keith R. Estellero	- Representative, Prince Valiant International Corporation
Eduardo Ardines	- Representative, Krypton International Resources Sales and Services, Inc.
David Tabada	- Representative, Sigmatech Incorporated
Agnes B. Alimboyoguen	- End-user / Project Leader
Preciosa G. Eraña	- Chair, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat
Chester Jade E. Mojica	- Procurement Staff
Jaynard M. Austria	- Supply Office Staff

The online pre-bidding conference for the Supply, Delivery and Installation of Laboratory Equipment (Interdisciplinary Research Building) via Cisco Webex was called to order at 9:00am of December 16, 2021, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat and the observer from UNECO (Union of Enterprising Cooperatives) TMC Cavite. COA representative was also invited but cannot attend the pre-bidding conference. Eleven (11) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is One Million Four Hundred Sixty Six Thousand Pesos (₱ 1,466,000.00).
- The breakdown of the project and all technical specifications were enumerated and discussed.

A. Clarifications are the following:

1. The project consists of 2 Lots:
 - a. Lot 1 – 2 items (**BID ALL**)
 - Item 1 – 1 unit Fumehood, Big with AVR*
 - Item 2 – 1 unit Vertical Rotary Evaporator with Vacuum Pump, Chiller & AVR*

b. Lot 2 – 5 items (PER ITEM BID)

Item 1 – 2 units Stainless Steel Counter Laboratory Bench

Item 2 – 2 units Emergency Shower with eye wash (Spray Section & Eyewash Section)

Item 3 – 1 unit pH Meter

Item 4 – 1 unit Homogenizer

Item 5 – 2 units Refrigerator

2. Changes in the specifications will be included/posted in the Bid Bulletin.

B. Other Concerns and Reminders:

1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on **January 13, 2022; 8:00am**, late bids will not be accepted.
3. Bid opening will be face to face, to be held on January 13, 2022 at 9:00am at CvSU International House 2.
4. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
5. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed.

There being no other matters to be discussed, the pre-bid conference was adjourned at 10:35 am.

Prepared by:


PRECIOSA G. ERAÑA
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
Chair, BAC for Goods and Consulting Services