



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
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**MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE**  
**ONE YEAR CONTRACT FOR SECURITY SERVICES**  
**(MAIN AND SATELLITE CAMPUSES)- 2nd Posting**

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Gerry M. Castillo	- Member
Romulo L. Gomez	- Director, University Civil Security Services Unit / End-user
Susan G. Tan	- TWG Chair, Security, Janitorial and Consultancy Services
Roderick M. Rupido	- TWG Member, Security, Janitorial and Consultancy Services
Marijul L. Quintana	- Representative, Advanced Remote Managed Security Services, Inc.
Emil L. Gerullo	- VP for Operations, Deramayo Security and Investigation Agency
Joselino P. Dela Cruz	- President/ CEO, Crossline Security Agency, Inc.
Maricel P. Magtanong	- Deltamike Security Inc.
Teresita T. Monsanto	- Representative, Hari Security Agency
Dennis D. Cruz	- Representative, Crimeshield Security Services, Inc.
Rosario A. Buenobra-Lipata	- Representative, Grand Meritus Security Agency, Inc.
Agaton D. Lagud	- Representative, Mulawyn Security and Investigation Agency, Inc.
Roselyn M. Maranan	- BAC Secretariat
Preciosa G. Eraña	- BAC Secretariat
Erla F. Matel	- BAC Secretariat
Chester Jade Mojica	- Procurement Staff

The online pre-bidding conference for the ONE YEAR CONTRACT FOR SECURITY SERVICES MAIN AND SATELLITE CAMPUSES-2nd Posting via Cisco Webex was called to order at 1:10pm of January 20, 2022, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, and the members of the BAC Secretariat. Observers from COA and Cooperative Union of Cavite were also invited. Eight (8) representatives from prospective bidders/security agencies attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Twenty Five Million Three Hundred Fourteen Thousand Nine Hundred Sixty Pesos (₱ 25,314,960.00).
- The Technical Specifications were enumerated and discussed.
  - CCTV installation is included and all the needed materials.

A. Other Concerns and Reminders:

1. For those companies with expired licenses/permits, they need to attach proof of pending application like OR, etc. for renewal of licenses, together with the expired document/s.
2. 20% Administrative cost is not mandatory as per GPPB resolutions and opinions, as long as all government deductions / mandated rates are strictly followed. Clearance/certification of "no pending administrative case(s)" from DOLE, PhilHealth, SSS and Pag-IBIG need to be submitted as proof of compliance to government regulations.
3. On-site inspection/visit of the main and satellite campuses can be scheduled in coordination with the University Civil Security Services Unit.

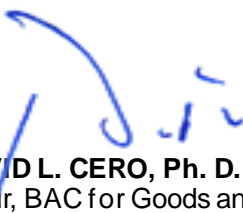
4. For uniformity of bid computation, a sample or template Cost Distribution Form will be included in the Bid Bulletin.
5. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
6. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on **February 3, 2022; 11:00am**, late bids will not be accepted.
7. Bid opening will be face to face, to be held on February 3, 2022 at 1:00pm at CvSU International House 2.
8. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
9. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed.

There being no other matters to be discussed, the pre-bid conference was adjourned at 1:58 pm.

Prepared by:

  
**PRECIOSA G. ERAÑA**  
BAC Secretary

Attested By:

  
**DAVID L. CERO, Ph. D.**  
Chair, BAC for Goods and Consulting Services