



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

Indang, Cavite, Philippines
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
www.cvsu.edu.ph

REQUEST FOR QUOTATION

Supply and Delivery of Semi Expendable Office Equipment for General Trias Campus

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Semi Expendable Office Equipment for General Trias Campus”** with an Approved Budget for the Contract (ABC) of **One Hundred Twenty Thousand Six Hundred Fifty-Three Pesos and 75/100 Only (PhP 120,653.75)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	unit	Biometric System <ul style="list-style-type: none">• Finger scanner, stand-alone• 3,000 finger print capacity• Transaction Storage: 100,000 with check-in, check-out, break-in, break-out status• 3" TFT color display	12,500.00	12,500.00
2.	12	Units	Bulletin board, whiteboard, 4' x 8'	4,095.00	49,140.00
3.	3	Pc	Desk Tray, metal, 3 layers	498.75	1,496.25
4.	12	Units	Electric fan, industrial, 14", metal blade	2,625.00	31,500.00
5.	12	Units	Electric fan, orbit fan, 16"	1,785.00	21,420.00
6.	3	Units	Glue gun, small	105.00	315.00
7.	3	Units	Glue gun, big	157.00	471.00
8.	3	Units	Puncher, 3-hole, HD	1,155.00	3,465.00
9.	3	Units	Stapler, HD, with remover, #35	115.50	346,50.00
TOTAL AMOUNT					120,653.75

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 14, 2022**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


PRECIOSA G. ERAÑA
BAC Secretary, Goods and Services