



MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
Supply and Delivery of Vaccine
(Flu and Pneumococcal Vaccination for CvSU Faculty and Employees)

Present were:

David L. Cero - Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan - Vice Chair
Edwina O. Roderos - Member
Gerry M. Castillo - Member
Rene B. Betonio - TWG Chair, Medical, Dental and Lab. Equipment
Lani S. Rodis - TWG Member, Medical, Dental and Lab. Equipment
Dr. Romeo M. Sanchez - End-user / Director, University Health Services Unit
Alvin A. Baybay - Representative, Vaximedita Enterprises
Reniel Javier - Representative, Iraseth Pharma, Inc.
Jamilla Marie L. Tria - Representative, Mellmarr Enterprises
Preciosa G. Eraña - Chair, BAC Secretariat
Roselyn M. Maranan - Member, BAC Secretariat
Chester Jade E. Mojica - Procurement Staff
Jayrard M. Austria - Supply Office Staff

The online pre-bidding conference for the Supply and Delivery of Vaccine (Flu and Pneumococcal Vaccination for CvSU Faculty and Employees) via Cisco Webex was called to order at 9:00am of February 3, 2022, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video-conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat. Observers from UNECO (Union of Enterprising Cooperatives) TMC Cavite and COA representative were also invited but cannot attend the pre-bidding conference. Three (3) representatives from prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

- ABC of the project is Two Million Seven Hundred Eighty Thousand Eight Hundred Pesos (₱ 2,780,800.00).
- The technical specifications were enumerated and discussed.

A. Clarifications are the following:

1. The project is **bid all** for the two (2) items enumerated.
2. Item No. 1 - Flu Vaccine is 0.5ml-pre-filled syringe.
2 - Pneumococcal Vaccine is 0.5ml-pre-filled syringe.
3. The project is supply and delivery of the vaccines only.

B. Other Concerns and Reminders:

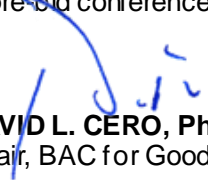
1. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Payment of bidding documents is required before submission of bids. Deadline of bid submission is on **February 17, 2022; 8:00am**, late bids will not be accepted.
3. Bid opening will be face to face, to be held on **February 17, 2022 at 9:00am** at CvSU International House 2.
4. Bid submission through Courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
5. For those who are interested to attend the face to face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed.

There being no other matters to be discussed, the pre-bid conference was adjourned at 9:20 am.

Prepared by:


PRECIOSA G. ERAÑA
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, Ph. D.
Chair, BAC for Goods and Consulting Services