



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
(046) 4150-010 / (046) 4150-0013 loc 203  
www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Photo and Video Package for CvSU Foundation Day 2022**

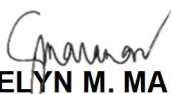
1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Photo and Video Package for CvSU Foundation Day 2022**” with an Approved Budget for the Contract (ABC) of **One Hundred Thousand Pesos Only (PhP 100,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Lot	<b>Photo and video package CvSU Foundation Day 2022</b>  <b>A) Studio Pictorial of Awardees and retirees</b> <i>inclusions:</i> * 10x12 print with flash to glass frame * 4 wallet size * 5R photo during awarding ceremony at stage * free hair, make- up and attire * soft copies of all photos  <b>B) Photo and video coverage</b> <i>inclusions:</i> * 80pcs Printed 5R selected photos of events * soft copy of all captured photo * video copy of foundation Day in DVD format * raw file stored in USB(photos & video) * 1 edited video in DVD format with live feed video and online livestream  <b>C) 1 unit Video wall / LED wall 9x 12" for live feed video</b>  <b>D) Tarpaulin for all awardees and retirees and stage decoration</b> * printing of 10ft x 20ft tarpaulin of awardees and retirees photo for posting * printing of 8ft x 16ft welcome tarpaulin	100,000.00	100,000.00
<b>TOTAL AMOUNT</b>					<b>100,000.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 17, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services