



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Various Supplies and Materials**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials”** with an Approved Budget for the Contract (ABC) of **Fifty-Four Thousand Nine Hundred Ninety-Nine Pesos and 19/100 Only (PhP 54,999.19)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

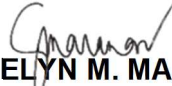
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	Packs	Rubber band, 90 grams	120.00	240.00
2.	300	Pcs	Translucent bottle cap/ lid, mayonaise	10.00	3,000.00
3.	30	Pcs	EPSON INK, BOTTLE, 003, black	290.00	8,700.00
4.	10	Pcs	EPSON INK, BOTTLE, 003, magenta	290.00	2,900.00
5.	10	Pcs	EPSON INK, BOTTLE, 003, yellow	290.00	2,900.00
6.	10	Pcs	EPSON INK, BOTTLE, 003, cyan	290.00	2,900.00
7.	55	Rms	COPY PAPER, A4, 70gsm	180.00	9,900.00
8.	14	Rms	COPY PAPER, A4, 80gsm	200.00	2,800.00
9.	11	Pads	STICKY NOTE PADS, yellow, 3"x3	66.15	727.65
10.	2	Units	EXTERNAL HARDDRIVE, 1TB	3,501.87	7,003.74
11.	15	Rolls	TAPE, masking, 24mm	54.60	819.00
12.	10	Pcs	Permanent marker, black, fine	38.50	385.00
13.	50	Packs	INTERFOLDED PAPER TOWELS	61.74	3,087.00
14.	20	Pcs	Ballpoint stick, 0.7mm, black	5.00	100.00
15.	10	Bxs	PAPER CLIP, vinyl/plastic coated, 33mm	7.76	77.60
16.	1	Unit	Induction cooker	2,000.00	2,000.00
17.	15	Rolls	BATHROOM TISSUE, Coreless plain	165.38	2,480.70
18.	38	Pcs	CORRECTION TAPE, 8m	11.68	443.84
19.	10	Pcs	ENVELOPE, expanding, long, KRAFT	16.55	165.50
20.	9	Rolls	TAPE, transparent, 24mm	10.09	90.81
21.	2	Pcs	BATTERY, AAA, 2's, HD	77.00	154.00
22.	9	Bxs	STAPLE WIRE, standard	22.41	201.69
23.	4	Pcs	MAGAZINE FILE, close end, long, green	88.20	352.80
24.	4	Rms	Copy paper Long (8.5" x 13") 80gsm	265.00	1,060.00
25.	8	Pcs	Sign pen, Black 0.7	68.00	544.00
26.	10	Pcs	Flourescent marker, green	36.66	366.60
27.	40	Pcs	Morrocco folder long, green	10.00	400.00
28.	222	Pcs	SURGICAL MASK, 3 ply	1.53	339.66
29.	280	Pairs	GLOVES, NITRILE	3.07	859.60
<b>TOTAL AMOUNT</b>					<b>54,999.19</b>

2. Delivery Period: \_\_\_\_\_ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 17, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services