



Republic of the Philippines
CAVITE STATE UNIVERSITY
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS LABORATORY EQUIPMENT FOR CVMBS

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Edwina O. Roderos	- Member
Noel A. Sedigo	- Member
Gerry M. Castillo	- Member
Jazmin P. Cubillo	- Member
Rene B. Betonio	- TWG Chair, Medical, Dental, and Laboratory Equipment
Lani S. Rodis	- TWG Member, Medical, Dental, and Laboratory Equipment
John Moises Santos	- GRIMIT Laboratory Furnitures and Equipment Corporation
Hanael Jude Marie F. Egmilan	- Golden Bat (Far East) Inc.
Rona Estellero	- Prince Valiant International Corporation
Ma. Theresa Paragile	- Med Care Supplies
Vince Vasquez	- Pro Maintech Consultancy, Inc.
Jerald P. Almonte	- Almonte Enterprise
Benny Bailon	- Aspen Multi-System Corp.
Winston F. Marquez	- XPRT Ventures Inc.
Katrina O. Hular	- SciGate Technology Corp.
Alexandra Barrinuevo	- Analytical and Sample Prep Machines, Inc.
Athena Fua	- Visayan Northstar Enterprises
Matthew T. Claudio	- Noveaulab Asia Corp.
Alicia Manzon-Lagasac	- Yanna Chemodities
Frans Aldrick M. Lledo	- Drake Marketing & Equipment Corporation
Beth Mora	- Labtraders
Emmanuel D. Mago	- End-user, CVMBS
Preciosa G. Eraña	- OIC, Procurement Office
Roselyn M. Maranan	- Chair, Secretariat
Erla F. Matel	- Member, BAC Secretariat
Chester Jade Mojica	- Staff, Procurement Office

The online pre-bidding conference for the SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS LABORATORY EQUIPMENT FOR CVMBS via Cisco Webex was called to order at 10:01 am of March 10, 2022, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-Users. No representatives from observers have attended the meeting. Fifteen (15) prospective bidders/ suppliers attended the online pre-bidding conference via Cisco Webex.

The Chair emphasized and clarified the following:

1. ABC of the project is Two Million Five Hundred Eighty Thousand Pesos (₱ 2,580,000.00).
2. The general requirements and specifications were presented.
 - A. Vertical Autoclave with Programmable Temperature Control System (2 units) – amounting to ₱ 550,000.00.

Revision/ Addition of other specs:

- A.1. Design temperature range: 135°C to 140°C
- A.2. Power consumption: up to 4 kW
- A.3. Product demonstration can be done thru video conferencing
- A.4. Product demonstration shall be done before product acceptance

B. Laboratory Freezer, Temp Set Point: -80 Degrees (1 unit) – amounting to ₱ 500,000.00

Revision/ Addition of other specs:

- B.1. Dimension should conform with the manufacturer standards since the capacity of the equipment is more important
- B.2. Temperature control range: -86°C to -40°C
- B.3. Product demonstration can be done thru video conferencing
- B.4. Product demonstration shall be done before product acceptance

C. Laboratory Incubator (2 units) – amounting to ₱ 500,000.00

Revision/ Addition of other specs:

- C.1. Incubator temperature: room temp. +5°C to at least 60°C
- C.2. Capacity: 100L to 115L
- C.3. Power voltage: 220V or 230V
- C.4. Product demonstration can be done thru video conferencing
- C.5. Product demonstration shall be done before product acceptance

D. Cell Line Incubator with CO₂ Tank (1 unit) – amounting to ₱ 500,000.00

Revision/ Addition of other specs:

- D.1. Incubator type: Air-jacketed
- D.2. The machine should fit table space of not more than the approximate dimension of 16 inches (W) x 19 inches (D) x 21.5 inches (H)
- D.3. Controller Display: LED or LCD
- D.4. Product demonstration can be done thru video conferencing
- D.5. Product demonstration shall be done before product acceptance

E. Liquid Nitrogen Tank, 35l, Low Pressurize, with Casters/Gun (2 units) – amounting to ₱ 130,000.0

Revision/ Addition of other specs:

- E.1. Brand new not reconditioned

F. Trinocular Microscope with Camera Attachment (USB) (10 units) – amounting to ₱ 400,000.00

Revision/ Addition of other specs:

- F.4. Product demonstration can be done thru video conferencing
- F.5. Product demonstration shall be done before product acceptance

- 3. A certificate of calibration from the manufacturer is acceptable.
- 4. The credential document/s of the personnel who did the calibration should be attached.
- 5. Training/ demonstration of the equipment shall be performed by certified technician/s, engineers, and/or technical service specialists; attachment of their credentials is necessary.

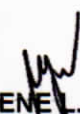
Other Matters:

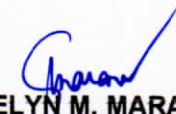
- 1. The project is on a bid per item basis.
- 2. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
- 3. The delivery period is 30 days upon receipt of the Notice of Award. Failure to deliver on time will cost charges to the winning supplier. However, a request for an extension from the winning supplier may be submitted and subject for approval.

4. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on March 24, 2022; at 8:00 am, late bids will not be accepted.
5. The face-to-face bid opening will be held on March 24, 2022, at 10:00 am at CvSU International House 2.
6. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
7. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe following the IATF guidelines, thus, bringing of COVID-19 Vaccination Card/ Certificate is a must upon entry into the University, and wearing face masks and social distancing must be observed at all times during the bid conference.

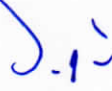
Since there are no queries from the bidder and the BAC members, and there are no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 11:15 am.

Prepared by:


AL EUGENE L. TORRES
Member, BAC Secretariat


ROSELYN M. MARANAN
Chair, BAC Secretariat

Attested By:


DAVID L. CERO, PhD
Chair, BAC for Goods and Consulting Services