



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Non-Accountable Forms for Silang Campus**

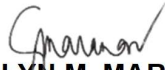
1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Non-Accountable Forms for Silang Campus”** with an Approved Budget for the Contract (ABC) of **One Hundred Forty-Six Thousand Five Hundred Fifty-Eight Pesos Only (PhP 146,558.00)** Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	3,000	Pcs	Certification for Registrar, specialty paper with microtext. 8.5” x 11”	5.50	16,500.00
2.	10	Bxs	Continuous for with CvSU Logo, 8.5” x 11”; 2-ply	1,090.00	10,900.00
3.	500	Pcs	F-137 Paper sheeted with microtext, 8-1/2 x 13” (REGISTRAR)	3.30	1,650.00
4.	20	Bxs	Registration form, 2ply carbonized, computer paper with logo, 8.5” x 11”	3,087.00	61,740.00
5.	5,000	Pcs	TOR Board sheeted with microtext and letterhead (REGISTRAR), 8.5” x 13”	11.00	55,000.00
6.	512	Pcs	Validation Sticker	1.50	768.00
<b>TOTAL AMOUNT</b>					<b>146,558.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 30, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary