



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for Bacoor Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for Bacoor Campus”** with an Approved Budget for the Contract (ABC) of **Five Hundred Fifty-One Thousand Five Hundred Forty-Three Pesos and 03/100 Only (PhP 551,543.03)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|----------|----------|------|--|-----------|------------|
| 1. | 2 | pc | ACETATE, gauge #2.6, 50m per roll (plastic cover) | 775.00 | 1,550.00 |
| 2. | 100 | pc | BAG, kraft, 10x5x10, plain | 44.00 | 4,400.00 |
| 3. | 100 | pc | BAG, kraft, 12x6x12, plain | 55.00 | 5,500.00 |
| 4. | 489 | pc | BALLPEN, black | 5.00 | 2,445.00 |
| 5. | 20 | pc | BALLPEN, blue | 5.00 | 100.00 |
| 6. | 5 | pc | BALLPEN, green | 5.00 | 25.00 |
| 7. | 5 | pc | BALLPEN, red | 5.00 | 25.00 |
| 8. | 45 | pc | BATTERY, AA, 2's, HD | 77.00 | 3,465.00 |
| 9. | 10 | pc | BATTERY, AAA, 2's, HD | 77.00 | 770.00 |
| 10. | 6 | bot | BROTHER INK, in bottle, BT5000C, cyan | 441.00 | 2,646.00 |
| 11. | 6 | bot | BROTHER INK, in bottle, BT5000M, magenta | 463.05 | 2,778.30 |
| 12. | 6 | bot | BROTHER INK, in bottle, BT5000Y, yellow | 463.05 | 2,778.30 |
| 13. | 6 | bot | BROTHER INK, in bottle, BT6000BK, black | 463.05 | 2,778.30 |
| 14. | 250 | pc | BROWN ENVELOPE, for A4 size document | 1.75 | 437.50 |
| 15. | 450 | pc | BROWN ENVELOPE, for Long size document | 1.90 | 855.00 |
| 16. | 4 | pc | CABLE, HDMI, 3m | 780.00 | 3,120.00 |
| 17. | 4 | pc | CABLE, VGA, 1m | 440.00 | 1,760.00 |
| 18. | 4 | pc | CABLE, VGA, 3m | 550.00 | 2,200.00 |
| 19. | 3 | set | CANON INK 71 black or 71 COLORED for G2020 | 1,393.00 | 4,179.00 |
| 20. | 6 | cart | CANON INK CART, 745XL, BLACK | 1,069.43 | 6,416.58 |
| 21. | 4 | cart | CANON INK CART, 746XL, COLORED | 1,212.75 | 4,851.00 |
| 22. | 10 | pack | CATALOG CARD, 3" x 5", 100's, index card | 22.00 | 220.00 |
| 23. | 100 | pc | CD-RW, with case | 46.00 | 4,600.00 |
| 24. | 10 | pc | CERTIFICATE HOLDER, A4 SIZE", clear plastic | 28.00 | 280.00 |
| 25. | 105 | pc | CERTIFICATE HOLDER, A4 SIZE", plastic with board | 38.00 | 3,990.00 |
| 26. | 5 | pc | CERTIFICATE HOLDER, 8.5 x11", clear plastic | 28.00 | 140.00 |
| 27. | 5 | pc | CERTIFICATE HOLDER, A4, with board | 42.00 | 210.00 |
| 28. | 2 | pc | CLEARBOOK, long, refillable, plastic | 49.60 | 99.20 |
| 29. | 2 | pc | CLEARBOOK, short, refillable, plastic | 66.15 | 132.30 |
| 30. | 16 | ream | COLORED BONDPAPER, A4, S20 (70 gsm), assorted colors | 390.25 | 6,244.00 |
| 31. | 8 | ream | COLORED BONDPAPER, A4, S20 (70 gsm), green | 390.25 | 3,122.00 |

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|-----|-----|------|---|----------|-----------|
| 32. | 8 | ream | COLORED BONDPAPER, A4, S20 (70 gsm), yellow | 390.25 | 3,122.00 |
| 33. | 8 | ream | COLORED BONDPAPER, A4, S20 (70 gsm), blue | 390.25 | 3,122.00 |
| 34. | 16 | ream | COLORED BONDPAPER, short, S20 (70 gsm), assorted colors | 390.25 | 6,244.00 |
| 35. | 20 | ream | COPY PAPER, A4 70gsm | 180.00 | 3,600.00 |
| 36. | 106 | ream | COPY PAPER, A4 80gsm | 200.00 | 21,200.00 |
| 37. | 20 | pc | CORRUGATED BOX, for A4 size documents | 60.00 | 1,200.00 |
| 38. | 20 | pc | CORRUGATED BOX, for legal size documents | 71.00 | 1,420.00 |
| 39. | 15 | pc | ENVELOPE, expanding, A4, BLUE | 13.75 | 206.25 |
| 40. | 225 | pc | ENVELOPE, expanding, A4, GREEN | 13.75 | 3,093.75 |
| 41. | 100 | pc | ENVELOPE, expanding, A4, KRAFT | 13.75 | 1,375.00 |
| 42. | 40 | pc | ENVELOPE, expanding, long, GREEN | 16.55 | 662.00 |
| 43. | 1 | box | ENVELOPE, mailing (long), 500 pcs/box | 375.80 | 375.80 |
| 44. | 1 | box | ENVELOPE, mailing (short) 500 pcs/box | 198.45 | 198.45 |
| 45. | 100 | pc | ENVELOPE, plastic, expanding, long, with handle | 77.20 | 7,720.00 |
| 46. | 120 | bot | EPSON INK, C13T6664100 (T6641), Black | 290.00 | 34,800.00 |
| 47. | 110 | bot | EPSON INK, C13T664200 (T6642), Cyan | 325.00 | 35,750.00 |
| 48. | 110 | bot | EPSON INK, C13T664300 (T6643), Magenta | 325.00 | 35,750.00 |
| 49. | 110 | bot | EPSON INK, C13T664400 (T6644), Yellow | 325.00 | 35,750.00 |
| 50. | 10 | cart | EPSON INK CART, C13T103190 (103), Black | 955.00 | 9,550.00 |
| 51. | 5 | cart | EPSON INK CART, C13T103290 (103), Cyan | 636.00 | 3,180.00 |
| 52. | 5 | cart | EPSON INK CART, C13T103390 (103), Magenta | 636.00 | 3,180.00 |
| 53. | 5 | cart | EPSON INK CART, C13T103490 (103), Yellow | 636.00 | 3,180.00 |
| 54. | 200 | bot | EPSON INK, BOTTLE, 003, black | 290.00 | 58,000.00 |
| 55. | 200 | bot | EPSON INK, BOTTLE, 003, magenta | 290.00 | 58,000.00 |
| 56. | 200 | bot | EPSON INK, BOTTLE, 003, yellow | 290.00 | 58,000.00 |
| 57. | 200 | bot | EPSON INK, BOTTLE, 003, cyan | 290.00 | 58,000.00 |
| 58. | 5 | pc | ERASER, dust-free, small | 16.00 | 80.00 |
| 59. | 5 | pc | ERASER, dust-free, big | 22.00 | 110.00 |
| 60. | 5 | pc | FLOURESCENT MARKER, blue | 39.00 | 195.00 |
| 61. | 5 | pc | FLOURESCENT MARKER, green | 39.00 | 195.00 |
| 62. | 5 | pc | FLOURESCENT MARKER, orange | 39.00 | 195.00 |
| 63. | 5 | pc | FLOURESCENT MARKER, pink | 39.00 | 195.00 |
| 64. | 5 | pc | FLOURESCENT MARKER, yellow | 39.00 | 195.00 |
| 65. | 400 | pc | FOLDER, sliding, morroco, brown, A4 | 10.00 | 4,000.00 |
| 66. | 1 | bot | GLUE, multi-purpose, 1010 g. | 352.80 | 352.80 |
| 67. | 10 | pc | ID JACKET, clear plastic, A1 (100x75mm - transverse) | 11.00 | 110.00 |
| 68. | 5 | pack | INDEX CARD, 3"x5", 500 pieces per pack | 113.50 | 567.50 |
| 69. | 5 | pack | INDEX CARD, 5"x8", 500 pieces per pack | 192.90 | 964.50 |
| 70. | 3 | pack | LAMINATING FILM, 8.5"x11", 125mic | 606.00 | 1,818.00 |
| 71. | 3 | pack | LAMINATING FILM, 8.5"x11", 250mic | 1,185.00 | 3,555.00 |
| 72. | 3 | pack | LAMINATING FILM, A4, 125mic | 661.50 | 1,984.50 |
| 73. | 3 | pack | LAMINATING FILM, A4, 250mic | 1,323.00 | 3,969.00 |
| 74. | 1 | pack | MANILA PAPER, 10sheets per pack | 33.00 | 33.00 |
| 75. | 40 | box | PENCIL, #2, 12's/bx | 88.20 | 3,528.00 |
| 76. | 20 | pc | PHOTO FRAME, with stand, A4 SIZE | 93.00 | 1,860.00 |
| 77. | 100 | pc | RJ45 | 5.00 | 500.00 |
| 78. | 5 | pc | SIGN PEN, black, 0.5 | 68.00 | 340.00 |
| 79. | 5 | pc | SIGN PEN, black, 0.7 | 68.00 | 340.00 |

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|---------------------|----|------|--|--------|-------------------|
| 80. | 5 | pc | SIGN PEN, black, 1.0 | 68.00 | 340.00 |
| 81. | 5 | pc | SIGN PEN, blue, 0.5 | 68.00 | 340.00 |
| 82. | 5 | pc | SIGN PEN, blue, 0.7 | 68.00 | 340.00 |
| 83. | 5 | pc | SIGN PEN, blue, 1.0 | 68.00 | 340.00 |
| 84. | 5 | pc | SIGN PEN, red, 0.5 | 68.00 | 340.00 |
| 85. | 5 | pc | SIGN PEN, red, 0.7 | 68.00 | 340.00 |
| 86. | 5 | pc | SIGN PEN, red, 1.0 | 68.00 | 340.00 |
| 87. | 15 | pack | SPECIALTY BOARD, 10s/pack,180gsm, CREAM, A4 | 38.60 | 579.00 |
| 88. | 5 | pack | SPECIALTY BOARD, 10s/pack,180gsm, WHITE, A4 | 38.60 | 193.00 |
| 89. | 5 | pack | SPECIALTY BOARD, 10s/pack, 180gsm, VELLUM, A4 | 38.60 | 193.00 |
| 90. | 10 | pack | SPECIALTY PAPER, 10s/pack, WHITE, A4 | 35.25 | 352.50 |
| 91. | 4 | bx | STAPLE WIRE, HD, 23/17, for heavy duty staplers, metal, non-rust | 49.50 | 198.00 |
| 92. | 10 | roll | TAPE, DOUBLE ADHESIVE, 1" | 27.50 | 275.00 |
| 93. | 10 | roll | TAPE, DOUBLE ADHESIVE, 2" | 55.00 | 550.00 |
| 94. | 10 | roll | TAPE, DOUBLE ADHESIVE, 3" | 82.70 | 827.00 |
| 95. | 5 | roll | TAPE, DUCT, 2" | 171.00 | 855.00 |
| 96. | 5 | roll | TAPE, DUCT, 3" | 231.50 | 1,157.50 |
| 97. | 1 | box | THUMB TACKS | 11.00 | 11.00 |
| 98. | 20 | pc | US FOLDER, A4, white | 4.40 | 88.00 |
| TOTAL AMOUNT | | | | | 551,543.03 |

2. Delivery Period: ____ calendar days from the receipt of P.O.

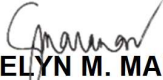
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 01, 2022.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Services